

University Grants Commission  
SA-III Section

**CERTIFICATE IN SUPPORT OF THE EXCEPTION REQUEST SUBMITTED BY THE INSTITUTION**

**Name of the Institution:** \_\_\_\_\_

1. Certified that Mr./Ms. \_\_\_\_\_ is/was a regular full time student of this institution w.e.f. \_\_\_\_\_ to \_\_\_\_\_ under the scholarship scheme of \_\_\_\_\_
2. He/She is pursuing/has completed his \_\_\_\_\_ (Name of Degree)
3. Duration of the programme/course is \_\_\_\_\_ Years.
4. We have gone through the facts and only after satisfying ourselves of all the facts, have submitted the matter for seeking 'Exception'/approval of UGC for linking/uploading of old/pending financial claims of above mentioned student.
5. The request for seeking 'Exception', submitted to UGC for its approval, conforms to the Guidelines of the scheme under which student is/was getting scholarship.
6. We understand that UGC will disburse the amount of fellowship directly to the account of candidate on the basis of information and details of candidate uploaded by our institution on the scholarship portal.

<b>Signature of candidate:</b>     <b>Date:</b>	<b>Signature of Nodal Officer (Scholarship/Fellowship)</b>     <b>Date:</b> <b>Seal:</b>
<b>Name:</b>	<b>Name:</b>
<b>Email ID:</b>	<b>Designation:</b>

<b>Signature of Head of Department:</b>     <b>Date:</b> <b>Seal:</b>	<b>Signature of Head of the Institution:</b>     <b>Date:</b> <b>Seal:</b>
<b>Name:</b>	<b>Name:</b>
<b>Designation:</b>	<b>Designation:</b>

**Note:** Kindly ensure that all the particulars of signatories are completely filled and are readable.