

Detailed Syllabus of English under CBCS at UG level for the Examination to be held in the Dec. 2017, 2018, 2019.

Semester III

Course Title: English

Course Code: UENTC 301

Semester End Examination: 80

Credits: 6

Internal Assessment: 20

Duration of Examination: -2½ hrs Total

Marks: 100

SYLLABUS

Unit I: Poetry

1. The Crutches- Bertolt Brecht
2. When I have Fears- John Keats
3. Migrations- Keki Daruwala

Unit II: Short Stories

1. How Much Land Does a Man Need?- Leo Tolstoy
2. Grief- Anton Chekov
3. The Trail of the Green Blazer- R.K. Narayan

Unit III: One-Act Plays

1. Refund- Fritz Karinthy
2. Riders to the Sea- S.M. Synge

Unit IV: Essays

1. Don't Be Sorry for Yourself- A.S. Cronin
2. Spoken English and Broken English- G.B. Shaw
3. Position of Women in Ancient India-Padmini Sen Gupta

Unit V: Grammar

1. Change of Voice
2. Direct/Indirect Speech
3. Report Writing

Mode of Examination

**Internal Assessment Test:
(20 Marks)**

Time Duration -1 Hour

Section A- 5 Very Short Answer Questions of 2 marks each to be attempted from 8
(10 Marks) given questions covering 50% of the syllabus, set across all Units
(at least 2) covered.

Section B- 1 Long Answer Questions of 10 marks to be attempted out of 2 given
(10 Marks) questions set from at least two different units of the 50 % covered.

External End Semester University Examination:

The paper will be divided into Sections A, B & C.

Section-A

This section will cover units I to IV and will have three long answer type questions of 15 marks. The candidate will attempt any two. The prescribed word limit will be 250-300 words. **(15x2=30 Marks)**

Section-B

This section will cover units I to IV and will have five short answer questions. The candidates will be required to attempt any four. Each question will be for 7 marks and the prescribed word limit will be 100-110 words. **(7x4=28 Marks)**

Section-C: This section will be of 22 marks as per the following division.

1. Change of voice **(5 marks)**
2. Direct/Indirect speech **(7 marks)**
3. Report writing **(10 marks)** with internal choice.

Note to the examiner: Repetition of any component is to be avoided.

Suggested Reading:

1. Sen, Sanghita, Alankrita Mahendra & Priyadarshi Patnaik. Eds. *Communication and Language Skills* Cambridge University Press.
2. Shahnaaz, Tasneem, C. Savitha & Cheryl Rao. Eds. *English and Communication Skills I*. Cambridge University Press.

Syllabus and Courses of Studies of AECC in English at UG level in CBCS for the Examination to be held in Dec. 2017, 2018, 2019.

Semester III

Ability Enhancement Compulsory Course (AECC)

Course Title: English for Ability Enhancement-I

Semester End Examination: 40

Internal Assessment: 10

Total Marks: 50

Course Code: UENTA302

Credits: 2

Duration of Examination:-2 hrs

SYLLABUS

Objective: The objective of this paper is to further the comprehension, reading, writing & speaking skills of the students through the exercises in language & literature. The listening skills will be developed & assessed in the class by the teacher.

Unit - I: Reading Skills: Reading, Paraphrasing, Analysis & Interpretation of Literary Text.

1. Attila Narin: The Myths of Artificial Intelligence
2. A. P. J. Abdul Kalam: Work Brings Solace
3. W. B. Yeats: An Irish Airman Foresees His Death
4. Ralph Waldo Emerson: Brahma
5. Robert Hayden: Full Moon

Unit II: Writing Skills

- a. Writing a Business letter on the given subject
- b. Writing Paragraph (to be developed from a given outline)
- c. Making proposals

Unit III: Grammar and Vocabulary

Articles, Prepositions, Use of Tenses, Synonyms & Antonyms

(In an MCQ find the odd one out/near in meaning etc).

Mode of External Exam:

The question paper consists of three questions covering all three Units.

Question no. 1: The examiner shall set four questions of 5 marks each covering different essays/poems from Unit I. The examinees shall attempt answers of any three in about 150 words each.
(3x5=15 Marks)

Question no. 2: The examiner shall set two questions of 5 marks each from any of the topics prescribed in Unit II. No internal choice shall be given.
(2x5=10 Marks)

Question no. 3: The examiner shall set three questions (3a, 3b, 3c) of 5 marks each from any three of the components prescribed in Unit III. Five out of seven problems to be attempted in each sub-part. The students need to be ready for any innovative method of asking questions. (3x5=15 Marks)

Suggested Reading:

- *On Track: English Skills For Success* by Orient Blackswan
 - *Embark: English for Undergraduates* by Steve Hart, Arvind R. Nair & Veena Bharti published by Cambridge University Press.
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Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the Examination to be held in Dec. 2017, 2018, 2019.

Semester-III

Skill Enhancement Course (SEC)

Course Title- English Phonetics and Pronunciation

Course No. UENTS-303

Semester End Examination: 80

Credits: 4

Internal Assessment: 20

Duration of Examination:-2½ hrs

Total Marks: 100

Unit 1:

1. Introduction to Speech Organs
2. The Air-Stream Mechanism
3. Speech Production
4. Articulatory System

Unit 2:

1. Consonants & Vowels
2. Phonetic Symbols, Speech Mechanism, Classification of Speech Sounds
3. Importance of Schwa Sound

Unit 3:

1. Phonology
2. Syllable
3. Word Accent
4. Accent and Rhythm in connected speech.

Unit 4:

1. Intonation
2. Phonemic Transcription of Individuals words.
3. Contractions
4. Elision and Assimilation

Prescribed Text

T.Balasubramaniam – “A Textbook of English Phonetics” for Indian Students. Macmillan. Chennai.

Suggested activities:

Extempore, Debates, Discussions, Interviews and Paper Reading sessions in English and their recording.

Mode of Examination

Internal Assessment Test:**Time Duration -1 Hour****(20 Marks)****Section A-****(10 Marks)**

5 Very Short Answer Questions of 2 marks each to be attempted from 8 given questions covering 50% of the syllabus, set across all Units (atleast 2) covered.

Section B-**(10 Marks)**

1 Long Answer Questions of 10 marks each to be attempted out of 2 given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

Fifteen short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions. (15x1=15 Marks)

Section B

Five medium answer type questions of 7 marks each. The examiner will set six questions spread over all units. All to be attempted in 60-80 words. (7x5=35 Marks)

Section C

Section C will have four long answer type questions from Unit I to Unit IV Candidate will be required to attempt any two in about 250 – 300 words. (2x15=30 Marks)

Suggested Reading

- O'Connor, J.D. Better English Pronunciation.
- Wells, J.C. Accents of English : Beyond the British Isles. Cambridge, 1982.
- Arnold, G.F. Stress in English Words. North Holla Publishing Co.1957.
- Bansal, R.K., J.B. Harrison. Spoken English. Orient Longman, 2005.
- Hill, L.A. Stress and Intonation. Steps by Steps. Oxford University Press, 1965.
- Balasubramanian, T. A Textbook of Phonetics for Indian Students 2
- Rajimwale, Sharad. Introduction to English Phonetics, Phonology & Morphemes. Jaipur
- Ladefoged, Peter and Keith Johnson. A Course in Phonetics, 7
- Roach, Peter. English Phonetics and Phonology 3
- Gangal J.K. A Practical Course in Spoken English, 2
- Singh, K.K. Practical English. APH Publishing Corporation, New Delhi, 2014.

Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the Examination to be held in Dec. 2017, 2018, 2019.

Semester III

Skill Enhancement Course (SEC)

Title: English Language Teaching

Course No. UENTS -304

Semester End Examination: 80

Credits: 4

Internal Assessment: 20

Duration of Examination:-2½ hrs

Total Marks: 100

Unit 1:

1. A Brief History of Language Teaching
2. Oral Approach and Situational Language Teaching

Unit 2:

1. The Audio Lingual Method
2. Community Language Learning

Unit 3:

1. The Lexical Approach
2. Competency Based Language Teaching

Unit 4:

1. Communicative Language Teaching
2. The Natural Approach

Unit 5:

1. Content – Based Instruction
2. Text – Based Language Teaching

Suggested activity: English teaching sessions in junior classes. (optional)

Mode of Examination

Internal Assessment Test:

Time Duration -1 Hour

(20 Marks)

Section A-
(10 Marks)

5 Very Short Answer Questions of 2 marks each to be attempted from 8 given questions covering 50% of the syllabus, set across all Units (atleast 2) covered.

Section B-
(10 Marks)

1 Long Answer Questions of 10 marks each to be attempted out of 2 given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

15 very short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions. (15x1=15 Marks)

Section B

Five medium answer type questions of 7 marks each. The examiner will set six questions out of which the candidate will be required to attempt any three. (7x5=35 Marks)

Section C

Section C will have four long answer type questions from Unit I to Unit V . Candidate will be required to attempt any two in about 250 – 300 words. (2x15=30 Marks)

Suggested Readings:

- Richards, Jack C. and Theodore S.Rodgers. *Approaches and Methods in language Teaching*. Cambridge: Cup 2002.
- Brnfit, C.J. and K.Johnson.*The Communicative Approach to Language Teaching*. Oxford, CUP, 1979.
- Havager, J. *The Practice of Language Teaching*. London, Longman, 1990.
- D. Byrne's *Teaching Writing Skills*. London and New York, Longman, 1990.
- D.P. Harris's *Testing English as a Second Language*. New York, McGraw Hill, 1958.
- D Byrne's *Techniques for Classroom Interaction*. London and New York, Longman, 1987.
- Carneigie, Dale. *The Quick and Easy way to Effective Speaking*. New York: Pocket Books 1997.

***Detailed Syllabus of English under CBCS at UG level for the Examination to be held in
May 2018, 2019, 2020.***

Semester IV

Course Title: English
Semester End Examination: 80
Assessment: 20
Total Marks: 100

Course Code: UENTC 401
Credits: 6 Internal
Duration of Examination:-2½ hrs

SYLLABUS

Unit I: Drama

1. G.B. Shaw: *Arms and the Man*

Unit II: Novel

1. Ernest Hemingway: *Old Man and the Sea*

Unit III: Poetry

1. William Shakespeare: Poet, Lover and Lunatic
2. William Blake: The Tyger

Unit IV: Grammar

1. Clauses
2. Transformation of Sentences

Unit V: Writing Essay

Mode of Examination

Internal Assessment Test:
(20 Marks)

Time Duration -1 Hour

Section A- 5 Very Short Answer Questions of 2 marks each to be attempted from 8
 (10 Marks) given questions covering 50% of the syllabus, set across all Units
 (at least 2) covered.

Section B- 1 Long Answer Questions of 10 marks to be attempted out of 2 given
 (10 Marks) questions set from at least two different units of the 50 % covered.

External End Semester University Examination:

The paper will be divided into Sections A, B & C.

Section-A

This section will cover units I to III and will have three long answer type questions of 15 marks. The candidate will attempt any two. The prescribed word limit will be 250-300 words. **(2x15=30 Marks)**

Section-B

This section will cover units I to III and will have five short answer questions out of which one will be a reference to the context type question from Unit I. The candidates will be required to attempt any four. Each question will be for 7 marks and the prescribed word limit will be 100-110 words. **(7x4=28 Marks)**

Section-C: This section will be of 22 marks as per the following division.

1. Clauses (five out of seven sentences) **(5 marks)**
2. Transformation of sentences(Seven out of ten sentences) **(7 marks)**
3. Essay writing (One out of four topics) **(10 marks)**.

Note to the examiner: Repetition of any component is to be avoided.

Suggested Reading:

1. Satran, David. "The Chocolate Cream Soldier and the 'Ghastly Failure' of Bernard Shaw's 'Arms and the Man'" *Shaw* 28 (2008): 11-33. JSTOR.
2. Lee, J. Scott. "Comic Unity in Arms and the Man" *Shaw* 6 (1986): 101-122. JSTOR.
3. Mendelsohn, Michael J. "Bernard Shaw's Soldiers" *The Shaw Review* 13.1 (1970): 29-34. JSTOR.
4. Baker, Carlos. *Hemingway: The Writer as Artist*. Princeton, NJ: Princeton University Press, 1972.
5. Brenner, Gerry. *The Old Man and the Sea: Story of a Common Man*. Boston: Twayne Publishers, 1991.
6. Hurley, C. Harold, ed. *Hemingway's Debt to Baseball in The Old Man and the Sea: A Collection of Critical Readings*. Lewiston, NY: E. Mellen Press, 1992.
7. Sen, Sanghita, Alankrita Mahendra & Priyadarshi Patnaik. Eds. *Communication and Language Skills* Cambridge University Press.

*Detailed Syllabus of AECC in English at UG level under CBCS for the Examination to be held in
May 2018, 2019, 2020*

Semester IV

Ability Enhancement Compulsory Course (AECC)

Course Title: English for Ability Enhancement-II

Course Code: UENTA402

Semester End Examination: 40

Credits: 2

Internal Assessment: 10

Duration of Examination:-2 hrs

Total Marks: 50

SYLLABUS

Objective: The objective of this paper is to further the comprehension, reading, writing & speaking skills of the students through the exercises in language & literature. The listening skills will be developed & assessed in the class by the teacher.

Unit - I:

Reading Skills: Reading, Paraphrasing, Analysis & Interpretation of Literary Texts.

1. Master Choa Kok Sui: The Great Invocation
2. G.N Devy: On Development
3. Sri Aurobindo: The Powers of the Mind
4. H.H. Munro 'Saki': The Open Window

Unit II: Writing Skills

Essay Writing (One out of three topics)

Unit III: Grammar and Vocabulary

- Change of Voice
- Narration (Direct to Indirect & Vice Versa)
- Word Formation (Noun to Verb, Adjective etc. & Vice Versa)

Mode of External Examination:

The question paper consists of three questions covering all three Units.

Question no. 1: The examiner shall set four questions of 5 marks each covering different essays/poems from Unit I. The examinees shall attempt answers of any three in about 150 words each. (3x5=15 Marks)

Question no. 2: The candidate will write an Essay on any One of the three given topics.

(10 Marks)

Question no. 3: The examiner shall set three questions (3a, 3b, 3c) of 5 marks each from Unit III in an innovative manner. One of them shall be a 'locate the error in the given sentence' type question. Five out of seven problems are to be attempted in each sub-part. (3x5=15 marks)

Suggested Reading:

- *Fusion: An Anthology for Advanced Learners* by Orient BlackSwan
 - *Embark: English for Undergraduates* by Steve Hart, Arvind R. Nair & Veena Bharti published by Cambridge University Press.
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*Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the
Examination to be held in May 2018, 2019 & 2020*

Semester IV

Skill Enhancement Course (SEC)

Title: Creative Writing

Course No. UENTS 403

Semester End Examination: 80

Credits: 4

Internal Assessment: 20

Duration of Examination:-2½ hrs

Total Marks: 100

Unit I: Fundamentals of Writing

1. Introduction
2. Lucidity and Directness
3. Authenticity and Credibility
4. Authorial Voice

Unit II: Structuring the Material

1. The Creative Impulse: Origin and thematic inclinations
2. Opening
3. Building a Climax
4. Appropriate Ending

Unit III: Ideas and their Dramatization

1. Situations and construction of the narrative
2. Dialogues and Monologues in different forms of Writing
3. Imagery and Symbolism
4. Readability

Unit IV: Preparing a Press Copy

1. Revising the draft and proof reading
2. Editing for correctness, consistency, appropriateness and proportion
3. Acknowledging the sources
4. Indexing

Suggested essential Activity : Workshop on creative writing (non-competitive)

Project work: The student may attempt any one of the following under the guidance of the teacher in 500 -1000 words.....20 marks

1. Writing a feature
2. Writing an article

3. Writing a short story, poem or play
4. Getting Published

Mode of Examination

Internal Assessment Test:

Time Duration -1 Hour

(20 Marks)

Section A-
(10 Marks)

5 Very Short Answer Questions of 2 marks each to be attempted from 8 given questions covering 50% of the syllabus, set across all Units (atleast 2) covered.

Section B-
(10 Marks)

1 Long Answer Questions of 10 marks each to be attempted out of 2 given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

Ten short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions.
(10x1=10)

Section B

Five medium answer type questions of 6 marks each. The examiner will set six questions from all the units out of which the candidate will be required to attempt any five in about 100 words. (6x5=30)

Section C

Section C will have 3 long answer type questions from Unit I to Unit IV. Candidate will be required to attempt any two in about 200 words. (2x10=20 Marks)

Suggested Readings

- Dev. Creative writing – New Delhi: Pearson
- Anjana Neira Dev and Others. *Creative writing: A Beginners Manual*. Pby New Delhi: Pearson, 2009.
- Bell, Julia. *The Creative Writing Course book* Pan Macmillan
- Harper, Greame. *Teaching Creative writing*.

*Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the
Examination to be held in Dec. 2018, 2019 & 2020*

Semester IV

Skill Enhancement Course (SEC)

Title: Media and Communication

Semester End Examination: 80

Internal Assessment: 20

Total Marks: 100

Course No. UENTS 404

Credits: 4

Duration of Examination:-2½ hrs

Unit I. Introduction to Mass Communication

1. Mass Communication and Globalization
2. Forms of Mass Communication

Topics for Student Presentations:

- a. Case studies on current issues Indian journalism
- b. Performing street plays
- c. Writing pamphlets and posters, etc.

Unit II. Advertisement

1. Types of advertisements
2. Advertising ethics
3. How to create advertisements/storyboards

Topics for Student Presentations:

- a. Creating an advertisement/visualization
- b. Enacting an advertisement in a group
- c. Creating jingles and taglines

Unit III. Media Writing

1. Scriptwriting for TV and Radio
2. Writing News Reports and Editorials

3. Editing for Print and Online Media

Topics for Student Presentations:

- a. Script writing for a TV news/panel discussion/radio programme/hosting radio programmes on community radio
- b. Writing news reports/book reviews/film reviews/TV program reviews/interviews
- c. Editing articles
- d. Writing an editorial on a topical subject

Unit IV. Introduction to Cyber Media and Social Media

1. Types of Social Media
2. The Impact of Social Media
3. Introduction to Cyber Media

Mode of Examination

Internal Assessment Test:
(20 Marks)

Time Duration -1 Hour

Section A- 5 Very Short Answer Questions of 2 marks each to be attempted from 8
(10 Marks) given questions covering 50% of the syllabus, set across all Units
(atleast 2) covered.

Section B- 1 Long Answer Questions of 10 marks each to be attempted out of 2
(10 Marks) given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

Fifteen short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions.
(15x1=15 Marks)

Section B

Five medium answer type questions of 7 marks each. The examiner will set six questions out of which the candidate will be required to attempt any five in 100-110 words. (7x5=35 Marks)

Section C

Section C will have three long answer type questions from Unit I to Unit IV Candidate will be required to attempt any two in about 250 – 300 words. (2x15=30 Marks)

Suggested Readings

1. Bell, A. *The Language of News Media*. B Blackwell, 1991.
2. Bell, A. Garrett, P. *Approaches to Media Discourse*. B Blackwell, 1998.
3. Scannell, Paddy. *Media and Communication*. Sage Publication, 2007.

**Detailed Syllabus of AECC in English at UG level under CBCS for the Examination to be held in
Dec. 2018, 2019, 2020**

Semester V

Ability Enhancement Compulsory Course (AECC)

Course Title: English for Ability Enhancement-III

Semester End Examination: 40

Internal Assessment: 10

Total Marks: 50

Course Code: UENTA501

Credits: 2

Duration of Examination:-2 hrs

SYLLABUS

Objective: The objective of this paper is to further the comprehension, reading , writing & speaking skills of the students through the exercises in language & literature. The listening skills will be developed & assessed in the class by the teacher.

Unit - I:

Reading Skills: Reading, Paraphrasing, Analysis & Interpretation of the texts.

1. A.P.J. Abdul Kalam: The Power of Prayer
2. Albert Einstein: The World as I See it
3. Vandana Shiva The Social Costs of Economic Globalisation
4. William Hazlitt: On the Ignorance of the Learned

Unit II: Writing Skills: Précis writing (From a paragraph of 150 to 50 words)

Unit III: Grammar and Vocabulary

- Modifiers, Premodifiers & Post modifiers (Adjectives, Adverbs, phrases & clauses) in sentences.
- Common Errors
- Ordering of jumbled words to form a sentence.

Mode of External Exam:

The question paper consists of three questions covering all three Units.

Question no. 1: The examiner shall set four questions of 5 marks each covering different essays/poems from Unit I. The examinees shall attempt answers of any three in about 150 words each. (3x5=15 Marks)

Question no. 2: The examiner shall set one paragraph of 150 words. The examinee shall make a précis and give a suitable title. (8+2)=10 marks

Question no. 3: The examiner shall set three questions (3a, 3b, 3c) of 5 marks each from Unit III. Five out of seven problems to be attempted in each sub-part. (3x5=15 Marks)

Suggested Reading:

Reflections from the East and the West by Orient BlackSwan

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Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the Examination to be held in Dec. 2018, 2019 & 2020

Semester V

Course Title: News Reading and Writing in English

Course No. UENTS 502

Semester End Examination: 80

Credits: 4

Internal Assessment: 20

Duration of Examination:-2½ hrs

Total Marks: 100

Objective: This course has been designed for such students who are desirous of taking up news reading and writing for media. News anchoring is being a very popular course with TV news channels rising by the day. This course aims to suit the growing demands of the constantly developing media world. TV News Anchors are a backbone of any news channel. They become an essential link between the Channel and its audience. Every day is a new day for the news anchor/reporter, so a thorough training in this field makes this job more productive. This course will make the students learn the ins and outs of the News and the News Room environment by mastering the tools required to be used in electronic and print media. They will also be exposed to practical handling of News Bulletins; writing news items, news based shows, Interviews, discussions, process of writing the news, translating the news items into English etc. In the entire duration of the course the essential skills for preparing for and anchoring a news bulletin shall receive an exclusive focus.

Course essentials: A trained teacher, a well equipped news room, MoU with the Media houses for internship, Visit to a national channel news room.

Pre-requisite: 10+2 plus a Course/paper in phonetics/pronunciation/Communication English/Functional English with at least 60% marks.

Unit-I

Introduction to news in print and electronic media, Ethics of journalism, Elements of news, Essential features of news, Various news stories, Difference between Radio news , TV news & Print news. Qualities of a newsreader, News anchor as a promising career, Presentation style of different news channels , News anchoring for National, Regional and Local channels ,Traditional News Anchoring and the upcoming trends ,Journalistic aspect of Anchoring , Tools, Team and Technology around an Anchor .

Unit-II

English phonetics and pronunciation, Air stream mechanism, Voice production mechanism, voice Modulations: Pace, Pitch, Pause, Power, Inflection, , Syllables, stress and intonation in English, Command on Language Grammar & Syntax.

Resonance of voice, Voice Problems: (nasality & denasality, huskiness, excessive sibilance, vocal exercises to overcome these problems), Types of Voice-Overs (News Script, Special Story, Narration, Dubbing, Promos, Advertisements)

Unit-III

News script writing (TV, Radio & Newspapers): fundamentals, formats (VST, ABT, VBT, PKG, AGFX, VGFX etc.) and style, News vocabulary, terms and abbreviations, copy editing, News translation, News gathering skills, News reporting, Structuring a news bulletin: Inverted Pyramid style, Lead (its kinds), Bridge and Body of news, Information overload, Co-relating audio and video. News script's Interpretation by the News anchor and writing for self-copy

Types of news anchoring: Regular bulletins, crime & sports bulletins, entertainment bulletins, Panel discussion & interviews (types, preparation, lining up, recording/live discussion)

Unit-IV

Introduction to Camera & Mike, Camera & Mike Etiquettes, speech anxiety, symptoms and effects of Mike and camera fright, Confidence building, News reading and technology (Teleprompter, Media Software :ENPS, Omnibus, news flash)

Presentation skills: Mood of the script, Importance of punctuation, Coping with emergency, Time management, expressions, breathing, clothing and make up, Positive mindset, pride of performance.

A day of News anchor's life (updating Socio-cultural understanding & General Knowledge, coordination with other departments, stress management), Challenges in news reading and writing.

Unit-V

Project work: Fifteen-day Internship with a registered media house.....10 Marks

Suggested activities: Writing scripts for college/ class events, recording the news bulletins etc.

Mode of Examination

Internal Assessment Test:

Time Duration -1 Hour

(20 Marks)

Section A-
(10 Marks)

5 Very Short Answer Questions of 2 marks each to be attempted from 8 given questions covering 50% of the syllabus, set across all Units (atleast 2) covered.

Section B-
(10 Marks)

1 Long Answer Questions of 10 marks each to be attempted out of 2 given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

15 short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions. (15x1=15 Marks)

Section B

Five medium answer type questions of 5 marks each. The examiner will set six questions out of which the candidate will be required to attempt any five in 70-80 marks (5x5=25 Marks)

Section C

Section C will have three long answer type questions from Unit I to Unit. Candidate will be required to attempt any two in about 250 – 300 words. (2x15=30 Marks)

Suggested reading

- Praveen Tiwari & Archana Tiwari: *News Anchors: The Face of News*.
- Balasubramanian, T. A: *Textbook of Phonetics for Indian Students* 2nd Edition. India: Macmillan, 1981.
- Stuart W. Hyde: *Television and Radio Announcing*. Kanishka Publishers, Distributors
- O'Connor, J.D. *Better English Pronunciation* 2nd ed. Cambridge University Press, 2012.
- Wells, J. C. *Accents of English: Beyond the British Isles*. Cambridge, 1982.
- Arnold, G.F. *Stress in English Words*. North Holla Publishing Co. 1957.
- Rajimwale, Sharad. *Introduction to English Phonetics, Phonology & Morphemes*. Jaipur & New Delhi: Rawat publications.1997.
- Ladefoged, Peter and Keith Johnson. *A Course in Phonetics*, 7th Ed. USA: Cengage Learning,2015.
- Roach, Peter. *English Phonetics and Phonology* 3rd Ed. Cambridge University Press.
- Gangal J.K. A Practical Course in Spoken English, 2nd edition. PHI Learning, 2012.
- Singh, K.K. *Practical English*.APH Publishing Corporation, New Delhi, 2014.

Detailed Syllabus of AECC in English at UG level under CBCS for the Examination to be held in Dec. 2018, 2019, 2020

Semester V

Skill Enhancement Course (SEC)

Title: Journalism

Course No. UENTS 503

Semester End Examination: 80

Credits: 4

Internal Assessment: 20

Duration of Examination:-2½ hrs

Total Marks: 100

Unit 1:

1. Introduction
2. What is news?

Unit 2:

1. The Reporter
2. News Editor

Unit 3:

1. The Sub Editor
2. Anatomy of Editing

Unit 4:

1. Language and Style
2. Headlines

Unit 5:

1. Design and make up
2. Picture Editing and Captions

Prescribed Text:

Basic Journalism – Rengaswami Parthasarathy. Macmillan.

Mode of Examination

Internal Assessment Test:

Time Duration -1 Hour

(20 Marks)

Section A-
(10 Marks)

5 Very Short Answer Questions of 2 marks each to be attempted from 8 given questions covering 50% of the syllabus, set across all Units (atleast 2) covered.

Section B-
(10 Marks)

1 Long Answer Questions of 10 marks each to be attempted out of 2 given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

15 short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions.
(15x1=15 Marks)

Section B

Five medium answer type questions of 7 marks each. The examiner will set six questions out of which the candidate will be required to attempt any five in 100-110 words. (7x5=35 Marks)

Section C

Section C will have four long answer type questions of 15 marks from Unit I to Unit V .. Candidate will be required to attempt any two in about 250 – 300 words. (2x15=30 Marks)

Suggested Readings

1. Kovach, Bill & Rosensteel, Tom. *The Elements of Journalism: What News People Should Know and the Public Should Expect*. Three Rivers Press, 2001.
2. Harcup, T. *The Ethical Journalist*. Sage Publications Ltd.

Detailed Syllabus of AECC in English at UG level under CBCS for the Examination to be held in May 2019, 2020 & 2021

Semester VI

Ability Enhancement Compulsory Course (AECC)

Course Title: English for Ability Enhancement-IV

Semester End Examination: 40

Internal Assessment: 10

Total Marks: 50

Course Code: UENTA 601

Credits: 2

Duration of Examination:-2 hrs

SYLLABUS

Objective: The objective of this paper is to further the comprehension, reading, writing & speaking skills of the students through the exercises in language & literature. The listening skills will be developed & assessed in the class by the teacher.

Unit - I:

Reading Skills: Reading, Paraphrasing, Analysis & Interpretation of texts....**10 marks**

- Alfred Noyes: The Highwayman
- Ruskin Bond: Sounds I like to Hear
- Eryn Paul: Why Germans Work Fewer Hours But Produce More: A Study in Culture
- Edgar Allan Poe: The Tell Tale Heart

Unit II: Writing & Speaking Skills.....20 marks

- A. Writing a project/academic report, Taking & Making Notes
- B. Greetings & Introduction, Small Talk, Making Requests, enquiries & suggestions, Expressing gratitude.

Unit III: Grammar and Vocabulary10 marks

- Tenses: Correct use of verb
- Language/vocabulary check.

Mode of External Examination:

The question paper consists of three questions covering all three Units.

Question no. 1: The examiner shall set three questions of 5 marks each from Unit I. The examinees shall attempt answers of any two in 100 words each. (2x5=10 marks)

Question no. 2:

2a: Two questions to be set (without choice) by the examiner from any of the topics prescribed in Section A of Unit II of 5 marks each. The examinee shall have to attempt both. (2x5=10 Marks)

2b: Two questions to be set (without choice) by the examiner from any of the topics prescribed in Section B of Unit II of 5 marks each. The examinee shall have to attempt both. (2x5=10 Marks)

Question no. 3: The examiner shall set two questions as shown below.

3a. A paragraph with five blanks will be set as problems by the examiner giving a word in brackets. All to be rewritten with the correct form of verb.

3b. Five out of seven problems to be attempted. The examiner will set problems based on jumbled sentences or 'find the odd one out' type. The examinees shall solve them as directed. (2x5=10 Marks)

Suggested Reading:

Embark: English for Undergraduates by Steve Hart, Arvind R. Nair & Veena Bharti published by Cambridge University Press.

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Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the Examination to be held in May. 2019, 2020 & 2021

Semester VI

Ability Enhancement Compulsory Course (AECC)

Title: Aspects of Editing

Semester End Examination: 80

Internal Assessment: 20

Total Marks: 100

Course No. UENTS 602

Credits: 4

Duration of Examination:-2½ hrs

Syllabus

Unit 1: Introduction to copy Editing

1. What is copy editing?
2. Type Scripts: Hard copy, Electronic and Camera ready
3. Type Scripts corrected by the author
4. Copy editing on Screen

Unit 2: Illustrations and proofs

1. What needs to be done
2. How to read proofs
3. How to make corrections
4. Colour coding corrections

Unit 3:

5. Minimising correction and costs
6. The author's corrected proof
7. After passing proofs for Press

Unit 4:

1. House Style and Preliminary Pages
2. Cross – references
6. Spelling and Punctuation

Mode of Examination

Internal Assessment Test:

Time Duration -1 Hour

(20 Marks)

Section A-

(10 Marks)

5 Very Short Answer Questions of 2 marks each to be attempted from 8 given questions covering 50% of the syllabus, set across all Units (atleast 2) covered.

Section B-

1 Long Answer Questions of 10 marks each to be attempted out of 2

(10 Marks) given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

15 short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions.
(15x1=15 Marks)

Section B

Five medium answer type questions of 7 marks each. The examiner will set six questions from all units out of which the candidate will be required to attempt any five in 100-110 words. (7x5=35 Marks)

Section C

Section C will have four long answer type questions of 15 marks from Unit I to Unit V. Candidate will be required to attempt any two in about 250 – 300 words. (2x15=30 Marks)

Prescribed Text:

“Butcher’s copy Editing” – Fourth Edition – Judith Butcher, Caroline Drake and Marseen Leach – CUP.

Suggested Reading

- Einsohn, Amy. *The Copyeditor’s Handbook*. University of California Press, 2011.
- Strunk, William. Jr. and White, E. B. *The Elements of Style*.
- Gross, Gerald. *Editors on Editing*. New York: Grove, 1993.

Syllabus of Skill Enhancement Courses in English at UG level under CBCS for the Examination to be held in May. 2019, 2020 & 2021

Semester VI

Ability Enhancement Compulsory Course (AECC)

Title: English Translation Skills

Semester End Examination: 80

Internal Assessment: 20

Total Marks: 100

Course No. UENTS 603

Credits: 4

Duration of Examination:-2½ hrs

Syllabus

The course shall be run by a teacher trained in English to other language translations.

- The institutions offering this course must have Dept. of Hindi/Urdu/Dogri to support the project/workshop of the course. In case of non-availability of other language departments, the institution may tie up with institutions like J&K Academy of Art , Culture & Languages, Dogri Sanstha, Sahitya Academy, National Translation Mission, Commission for Scientific & Technical Terminology etc. for productive conduct of the course.
- A week-long workshop on translation by reputed translators (English-other languages vice-versa) is an essential requirement.

Unit-I

Define translation, brief history of translation, Relevance of translation, Types of translation: word-for-word, literal translation, free translation, conceptual translation, , Elaborate translation, Abridged translation, back translation, machine translation;

Structure of language: phonological structure, grammatical structure, morphology, syntax, semantic structure; Register & tone

Unit-II

Translation as communication, Encoding , decoding and & recoding meanings (grammatical, referential, communicative, socio-cultural, collocational)

Understanding sentence patterns : Assertive, Declarative, Interrogative, Exclamatory, Imperative; Understanding Clauses: Principal, Relative, adverbial, etc. Illocutionary force; Issues of equivalence.

Unit-III

Types of Non-literary translation: Terminological, technical, media translation, Official translation etc.; Features of non-literary translation, Tools of cohesion and coherence in non-

literary translation: Additives, Causals, Temporals , adversative, Adjective promotion, Zero pronominalization, Genitive ellipsis, Multiple co-referential nouns

Features of literary translations, Stylistic & cultural equivalence, Literary conventions : Meter, diction, rhyme, humour, figurative terms, Authorial voice, point of view, etc., footnotes, Interpolation, Omission.

Unit-IV

Challenges to a translator, Qualities of a translator , History and development of English-Dogri translations today.

Translator's tools: References, electronic & printed dictionaries, glossaries; Revision, proof-reading, grammar check & verification with the source, National Institutions of translation, Translation as career.

Project : A literary/ non-literary piece of around 1000 words to be translated by the students into Hindi/Urdu/Dogri in the workshop and evaluated by the external experts.

The Project will be of 20 Marks.

Mode of Examination

Internal Assessment Test: **Time Duration -1 Hour**
(20 Marks)

Section A- 5 Very Short Answer Questions of 2 marks each to be attempted from 8
(10 Marks) given questions covering 50% of the syllabus, set across all Units
(atleast 2) covered.

Section B- 1 Long Answer Questions of 10 marks each to be attempted out of 2
(10 Marks) given questions set from at least two different units of the 50 % covered.

External End Semester Examination:

The paper will be divided into Sections A, B & C.

Section A

Ten short answer type questions of 1 mark each from the entire syllabus shall be given which may include multiple choice questions, fill in the blanks, one word answer questions.
(10x1=10 marks)

Section B

Five medium answer type questions of 6 marks each. The examiner will set six questions from all units out of which the candidate will be required to attempt any five in about 100 words each. (6x5=30 marks)

Section C

Section C will have three long answer type questions of 10 marks each from Unit I to Unit IV. Candidate will be required to attempt all in about 200 words each. (2x10=20 marks)

Note to the examiner: No component shall be repeated.

Recommended reading:

- Landers, Clifford E. *Literary Translation: A practical Guide*. Viva Books.
- House, Juliane. *Translation: A multidisciplinary Approach*. Plagave Advances in Language and Linguistics.
- Baker, Mona. *In Other Words: A Coursebook on Translation*. Routledge publications.
- Robinson. Douglas. *Becoming a Translator: An Introduction to the Theory and Practice of Translation*.
- Baker, Mona. (Editor) *Routledge Encyclopedia of Translation Studies*.
- Bassnett, Susan. *Translation Studies*.
- *On Translation* by Paul Ricœur
- *Mouse or Rat? Translation as Negotiation* Umberto Eco (Phoenix, 2003)
- *Translation in Practice: A Symposium by the British Centre for Literary Translation* Gill Paul, ed., (Dalkey Archive Scholarly Series, 2008)
- *Why Translation Matters* by Edith Grossman, Yale University Press, 2010)
- *The Translation Studies Reader* by Lawrence Venuti, ed. , 2nd edition (Routledge, 2004)
- Beier, Jean Boase *Literary Translation: Redrawing the Boundaries*.