

UNIVERSITY OF JAMMU

CIRCULAR

It is hereby circulated for the information of all concerned that Higher Education Department, J&K Government vide Government order No. 290-JK(HE) of 2026 dated 19.08.2026 has notified the Standard Operating Procedures (SoPs) for Evaluation, Selection, Procurement, Publication, Acceptance, Quality Assurance and Periodic Review of Books and other Educational Resources in Universities of Jammu and Kashmir, besides issuing instructions to all Universities vide circular No: 03-JK(HE) of 2026 dated 09.07.2026 (copies attached as Annexure-I and II respectively).

Accordingly, all Rectors/Directors/Heads of the Teaching Departments/I/c Librarian, Dhanvantri Library are requested to strictly adhere to and ensure compliance with the said Standard Operating Procedures (SoPs) and instructions issued by the Higher Education Department vide Government order No. 290-JK(HE) of 2026 dated 19.08.2026 and circular No: 03-JK(HE) of 2026 dated 09.07.2026 respectively.


REGISTRAR

No: PA/REG/2026/671-725

Dated: 02.09.2026

Copy to:

1. Special Secretary to the Vice-Chancellor for kind information of the Hon'ble Vice- Chancellor
2. Dean Research Studies/ Dean Planning & Development/Dean Academic Affairs
3. All Deans/ Rectors/ Directors (Offsite Campuses)/ Heads/ Directors of the Teaching Departments of the University (Main Campus)/Controller of Examination/Finance Officer/Director- CD & OE/ Director-DIQA/ Director, CITES&ET/ Administrator-GZSAC/Dean Students' Welfare/Chief Proctor/Director, MMTTC/Director, Centre for Studies in Museology & Sheikh Noor-ud-Din Noorani Museum of Heritage/Director, School of Visual & Performing Arts, Design and Architecture (SVAPADA)/Principal(IMFA)/Director, Centre for Women's Studies/ Provost (Boys/ Girls Hostels)/ Dean Students' Placement/Director (USIC)/ I/c Librarian (Dhanvantri Library)/ I/c Director-CDC/Director, Computer Centre.
4. All Joint Registrars/ XEN-UWD
5. President-JUTA/ JUOWA
6. Programme Coordinator-NSS
7. All Wardens of the University Hostels
8. All Deputy Registrars/Chief Accounts Officer / Coordinator-Campuses / Public Relations Officers/ Nodal Officer-Amrit Kaal Initiatives/Assistant Registrars/ Campuses Development Officer/ Medical Officer-UHC/ Arboriculturist/ Manager-Guest House / Media Officer
9. President- JUNTEU/ JUNGEU
10. All Sections



**Government of Jammu and Kashmir
Higher Education Department
Civil Secretariat, J&K.**

Subject:- Standard Operating Procedures (SOPs) for Evaluation, Selection, Procurement, Publication, Acceptance, Quality Assurance and Periodic Review of Books and other Educational Resources in Universities of Jammu & Kashmir.

Government Order No. 290-JK(HE) of 2026

Dated: 19.08.2026

Whereas, the Universities of Jammu & Kashmir, through their respective academic, administrative and library systems, procure and provide books, journals, reference materials, e-resources and other educational resources for the benefit of students, research scholars, faculty and other academic stakeholders; and

Whereas, such resources constitute an important component of the academic and research ecosystem of Universities and are required to support teaching, learning, research, innovation and the overall intellectual development of students and scholars; and

Whereas, the process of selection and procurement of books and other educational resources carries with it a corresponding obligation to ensure that every publication introduced into a university is academically credible, factually accurate, relevant to the curriculum and research requirements, constitutionally compliant, legally permissible and appropriate for use in an institution of higher learning; and

Whereas, it is considered expedient to institutionalize a uniform, transparent and traceable framework governing the selection, academic evaluation, content verification, approval, procurement, acceptance, cataloguing, circulation, monitoring and periodic review of books and other educational resources in the Universities of the Union Territory of Jammu & Kashmir.

Now, therefore, in the interest of maintaining academic integrity, institutional accountability, quality assurance and public confidence in the Universities, the following Standard Operating Procedures are hereby prescribed:

1. These SOPs shall govern the entire institutional lifecycle of books and other educational resources, including pre-procurement selection, academic evaluation, content verification and approval; procurement and receipt; cataloguing and circulation; and post-procurement monitoring, periodic review, retention, withdrawal or replacement, wherever warranted.
2. These SOPs shall apply to all Universities established by or under the jurisdiction of the Government of the Union Territory of Jammu & Kashmir, including their University Departments, Schools, Centres, Campuses, Central University

Libraries, Departmental Libraries and other academic units, subject to the provisions of the respective University Acts, Statutes, Ordinances, Regulations and applicable financial and procurement rules.

3. The selection, procurement, publication, recommendation, acceptance, circulation and continued retention of books and other learning resources in universities shall be guided by the principles of academic excellence, factual authenticity, pedagogical suitability, constitutional values, transparency, institutional accountability and due diligence. Every publication shall be evaluated to ensure that it contributes positively to the intellectual, moral and holistic development of students, promotes national integration, scientific temper, responsible citizenship and respect for the sovereignty, unity and integrity of India and is consistent with the Constitution of India, the laws in force and the educational objectives of the Higher Education Department.
4. No publication containing misleading, distorted, unlawful, discriminatory, inflammatory or otherwise inappropriate material, or any content that directly or indirectly promotes, glorifies or legitimizes terrorism, violent extremism, secessionism, radicalization or activities prejudicial to the sovereignty, unity, integrity or security of India, shall be recommended for procurement, circulation or continued retention in the Universities of J&K.
5. For ensuring a robust, transparent and accountable framework for the academic scrutiny, content verification, post-procurement quality assurance, identification of deficiencies and recommendation of appropriate corrective measures in respect of educational material procured for use in the Universities an Institutional Mechanism is hereby established under these Standard Operating Procedures.
6. The mechanism shall comprise a Committee at the University level entrusted with clearly defined responsibilities for academic scrutiny, content verification, quality assurance and monitoring. The Committee shall function in close coordination to ensure that educational material introduced in universities is academically sound, factually accurate, pedagogically appropriate, legally compliant and consistent with the constitutional values, educational objectives and policy framework of the Higher Education Department.

The Composition of the Academic and Content Audit Committee of the University shall be as under:-

1. Vice Chancellor of the University (Chairperson).
2. Representative of the Higher Education Department (not below the rank of Additional Secretary).
3. Registrar of the University.
4. Dean Academic Affairs.
5. Head of the Department/Dean of the School.
6. Librarian of the University (Member Secretary).
7. One Subject Expert (to be nominated by the Vice Chancellor).

The committee shall conduct Annual Academic and Content Audit; undertake preliminary scrutiny of educational material; prepare audit reports; recommend retention, review or withdrawal of publications.

The concerned Committee shall specifically examine:

- a. relevance to existing academic programmes and courses;
 - b. relevance to teaching, research and emerging areas of study;
 - c. academic credibility of the Author/Editor/Publisher;
 - d. factual accuracy and scholarly authenticity;
 - e. latest edition/version and continued academic relevance;
 - f. duplication of existing resources;
 - g. availability of equivalent or superior resources; and
 - h. suitability for the academic and research requirements of the University.
7. Every Department/School/Centre shall undertake, at least once during each academic year, a review of books, journals, reference works and other educational resources available or proposed to be procured for its academic and research requirements.
8. The University shall ensure that no publication is procured, circulated or retained where it is found to contain material which:
- a. is unlawful or prohibited under any law for the time being in force;
 - b. promotes or glorifies terrorism, violent extremism, secessionism or other unlawful activities;
 - c. is prejudicial to the sovereignty, unity, integrity or security of India;
 - d. contains deliberate misinformation or materially misleading factual claims;
 - e. contains discriminatory, defamatory, obscene or otherwise unlawful material; or
 - f. is otherwise inconsistent with the applicable legal and regulatory framework.

At the same time, academic and scholarly works shall be evaluated in the context of legitimate academic inquiry, research, critical analysis and diversity of scholarly perspectives. Mere disagreement with a scholarly viewpoint shall not, by itself, constitute a ground for rejection.

9. Books relating to history, polity, constitutional development, security, international relations, regional affairs, religion, culture, law or other subjects having a bearing on public order, national security or constitutional matters shall, wherever considered necessary, be subjected to enhanced scrutiny by appropriate subject experts, academicians and legal experts. Where substantial doubt exists regarding factual accuracy, legal implications or authenticity of such material, the publication shall not be recommended until the matter has been examined by the competent academic Authority.

10. Where, at any stage, any publication is found **prima facie** to contain material of the nature referred to in these SOPs, the University shall immediately:

- suspend its circulation and issue from the library;
- place the publication under restricted custody pending examination;
- report the matter forthwith to the Dean Academic Affairs and the Vice-Chancellor of the concerned University.
- forward the publication to the competent Expert Committee for review; and
- ensure that no further procurement or distribution of the publication is undertaken until a final decision is taken by the competent Authority.

11. Every book or other educational resource proposed for procurement shall, before being recommended for approval by the Competent Authority, be subjected to a comprehensive pre-procurement evaluation by the competent Evaluation Committee constituted under these Standard Operating Procedures. Without prejudice to the generality of the evaluation process prescribed herein, the Committee shall ensure that every publication undergoes plagiarism screening through appropriate technological tools or other accepted means of verification, independent factual verification from authentic and credible sources and a comprehensive academic and content review to ascertain its originality, factual accuracy, pedagogical suitability, curriculum alignment, constitutional compatibility, legal propriety and overall suitability for use in educational institutions.

The Committee shall not rely solely upon the declarations or certifications furnished by the publisher but shall undertake such independent verification as may be considered necessary to satisfy itself regarding the academic integrity and suitability of the publication. No book or educational resource shall be recommended for procurement unless the Committee records its satisfaction that the publication has successfully fulfilled all the prescribed evaluation parameters under these Standard Operating Procedures.

12. Every publisher participating in response to an Invitation to the Expression of Interest (EOI) or any other process for empanelment, recommendation, procurement or supply of books for the Universities shall at the time of submission of publications, furnish a duly executed Affidavit-cum-Declaration in the prescribed format affirming that each publication submitted has undergone adequate editorial, academic and factual scrutiny and is fully compliant with the provisions of these Standard Operating Procedures and the applicable laws governing educational publications. The publisher shall certify that the publication is factually accurate, pedagogically appropriate and suitable for the students and does not contain any false, misleading, distorted, defamatory, obscene, discriminatory, inflammatory or otherwise objectionable material, including content that directly or indirectly promotes, glorifies or legitimizes terrorism, violent extremism, secessionism,

radicalization or any activity prejudicial to the sovereignty, unity, integrity or security of India, or is otherwise inconsistent with the Constitution of India or the laws for the time being in force.

13. The publisher shall further certify that all facts, historical references, illustrations, maps, quotations and other academic content have been duly verified from authentic and credible sources, that all applicable copyright and intellectual property requirements have been complied with and that no alteration or modification shall be made to the approved publication without the prior written approval of the competent Authority.
14. The Affidavit-cum-Declaration shall form an integral part of the bid documents and shall remain binding throughout the period of empanelment, procurement and supply. In the event that any declaration made by the publisher is subsequently found to be false, misleading or suppressed, or if any publication is found to be in contravention of these Standard Operating Procedures, the publisher shall be held solely responsible and shall be liable for appropriate administrative, contractual and legal action, including immediate withdrawal of the publication from circulation, cancellation of the procurement order, forfeiture of the Performance Security, recovery of any financial loss caused to the Government/Universities, blacklisting and debarment from participating in future procurement processes of the Universities for such period as may be determined by the competent Authority besides initiation of any other proceedings as may be warranted under the applicable laws.
15. The publisher shall further declare that every publication submitted for consideration has undergone plagiarism screening through appropriate technological tools or other accepted means of verification prior to its submission and shall produce the relevant report or supporting record before the Competent Authority, whenever so required.
16. The procurement of books and other educational resources shall be undertaken by the respective Authorised procuring Agency in accordance with the applicable procurement Rules, financial procedures, approved requirements and other extant provisions governing such procurement. Every procurement shall be preceded by a documented academic requirement and an approved list of publications, specifying, as applicable, the title, Author, Publisher, edition/version, language, subject, number of copies and the academic purpose for which the material is proposed to be procured. Procurement shall be restricted to the approved publications and specifications, and any deviation, substitution or material variation therefrom shall be specifically recorded, supported by reasons and approved by the Competent Authority, wherever such approval is required.
17. Each procuring Agency shall maintain a complete and verifiable procurement trail in respect of every procurement cycle, covering the approved requirement and publication-wise specifications, procurement process, purchase order, quantity procured, supplier particulars, receipt and inspection details, distribution particulars, and any subsequent deviation, corrective action, withdrawal or replacement.

18. For the purpose of institutional traceability and post-procurement quality assurance, the respective procuring Agency shall furnish a consolidated Procurement and Supply Statement to the concerned University, as the case may be, within 30 days of completion of the supply and distribution of the procured material, in the prescribed format, enclosed as **Annexure A**. The Statement shall be duly verified and authenticated by an officer specifically authorized by the Head of the concerned procuring Agency for the purpose, who shall certify the completeness and factual accuracy of the particulars furnished and ensure that the Statement is supported by the underlying procurement, receipt, inspection and distribution records. The statement so furnished shall constitute part of the post-procurement quality-assurance record and shall be placed before the appropriate level of the institutional mechanism constituted under these SOPs for such verification and review as may be considered necessary.
19. The Audits shall assess the continued academic relevance, factual accuracy, pedagogical suitability, curriculum alignment and conformity of the educational material with constitutional values and the provisions of these Standard Operating Procedures. The audit findings shall be duly documented and placed before the Competent Authority, and wherever any deficiency or non-conformity is detected, appropriate corrective measures, including review, revision, replacement or withdrawal of the publication, shall be initiated in accordance with these Standard Operating Procedures.
20. The Chairman of the committee shall establish and maintain a secure, centralized and access-controlled digital repository for preserving all records pertaining to the evaluation, scrutiny, recommendation, approval, procurement, certification, review and subsequent monitoring of educational material for administrative, academic, legal, audit and policy-review purposes. The repository shall, inter alia, contain:
 - i. evaluation and content verification reports;
 - ii. proceedings and minutes of the concerned Committees;
 - iii. expert opinion and academic assessments;
 - iv. recommendations and approval orders;
 - v. certifications and declarations;
 - vi. Procurement and Supply Statements furnished by the respective procuring agencies;
 - vii. audit and inspection reports;
 - viii. records relating to corrective or remedial action;
 - ix. orders relating to withdrawal, replacement or discontinuation of educational material; and
 - x. such other records and documents as may be considered necessary by the Competent Authority.
21. All approved books and resources shall be duly entered in the Library Management System/stock register and catalogued in accordance with the applicable library standards. The University shall maintain proper records of accession, classification, circulation, location, stock verification and disposal/withdrawal.

22. Where any publication is found prima facie to require review on grounds covered by these SOPs, the University Librarian/the concerned Vice -Chancellor may temporarily restrict its circulation pending examination by the competent academic Authority. The matter shall be placed before the appropriate University Committee for a reasoned decision regarding retention, restricted access, replacement or withdrawal, as warranted.
23. The orientation, training and capacity-building programmes shall, inter alia, cover the following areas so as to enhance the knowledge, technical proficiency and institutional capacity of officers and members of the Evaluation, Procurement and Expert Committees entrusted with the scrutiny of educational material:

S. No.	Area of Orientation	Key Focus
1.	Academic and Content Evaluation	Identification of objectionable, inappropriate, misleading or legally impermissible content, including material promoting terrorism, extremism, secessionism, communal disharmony or otherwise prejudicial to the sovereignty, unity and integrity of India.
2.	Constitutional, Legal and Ethical Standards	To ensure conformity with constitutional values, applicable laws and Government policy
3.	Editorial and Language Standards	Reviewing language, factual presentation, neutrality and readability.
4.	Quality Assurance in Library Resources	To strengthen procedures for evaluation, procurement, certification, review and withdrawal of books.
5.	Institutional Accountability	To familiarize officers, committee members and the concerned Vice-Chancellor of the University with their roles, responsibilities and standards of due diligence and quality assurance.

By order of the Government of Jammu and Kashmir.

Sd/-

(Ram Niwas Sharma) IAS

Commissioner Secretary to the Government.

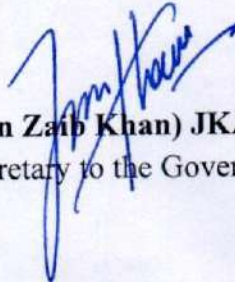
No.HED-US/108/2026-04 (7781007)

Dated: 19. 08.2026

Copy to the:

1. Principal Secretary to the Hon'ble Lieutenant Governor, J&K for information.
2. Commissioner/Secretary to the Government, General Administration Department for information.
3. Director Information and Public Relations, J&K with the request to ensure publication of the Circular in two leading daily newspapers, one each from the Jammu and Kashmir Divisions.
4. Registrar, University of Jammu for information and n/a.

5. Registrar, University of Kashmir for information and n/a.
6. Registrar, Cluster University of Jammu for information and n/a.
7. Registrar, Cluster University of Srinagar for information and n/a.
8. Registrar, Islamic University of Science and Technology for information and n/a.
9. Registrar, Shri Mata Vaishno Devi University, Katra for information and n/a.
10. Registrar, Baba Gulam Shah Badshah University, Rajouri for information and n/a.
11. Private Secretary to the Chief Secretary, J & K for information.
12. Private Secretary to the Commissioner Secretary to the Government, Higher Education Department for information.
13. I/c Website, Higher Education Department.
14. Government Order Register/Monday Return (w.2.s.c)


(Jahan Zaib Khan) JKAS
Under Secretary to the Government.

Annexure A**Format for Procurement and Supply Statement**

S. No.	Particulars	Details to be furnished
1.	Procurement and Approval Details	Name of Procuring Agency, Financial Year/Academic Session, Programme/Scheme, Purpose and justification for procurement, reference to approved academic requirement along with the approved list of books/publications, Name/designation of Committee/authority recommending the publication.
2.	Publication-wise Particulars	Title of Publication, Author/Editor, Publisher, edition/version, language, subject/class level and ISBN, wherever available, Academic Purpose (Library, classroom use, supplementary reading, reference, activity-based learning).
3.	Quantity and Procurement Particulars	Quantity approved, quantity ordered and quantity actually procured/received; procurement method, purchase order/reference and date.
4.	Supplier & Financial Particulars	Name of supplier/vendor, unit cost and total procurement value, Invoice Details, Name and complete particulars of supplier/vendor.
5.	Receipt and Verification.	Date of Receipt /inspection and confirmation that the material received conforms to the approved publication/specifications.
6.	Distribution Particulars	Quantity distributed, date/period of distribution and beneficiary districts/institutions, with balance stock, if any.
7.	Post Procurement Variations and Action Taken	Any deviation, substitution, short supply, non-conformity or material variation, together with reasons, approval and corrective action, including withdrawal/replacement, wherever applicable.

Certification by the Authorised Officer

Certified that the particulars furnished in this Procurement and Supply Statement are complete and accurate to the best of my knowledge and record; that the books/educational resources reported herein were procured against the approved academic/institutional requirement; that the material received and supplied has been verified against the approved specifications; and that all deviations, substitutions, deficiencies, corrective actions, withdrawals or replacements, wherever applicable, have been duly disclosed in the Statement.



Government of Jammu and Kashmir
Higher Education Department
Civil Secretariat, J&K

..

Subject: Constitution of an Academic and Content Review Mechanism for Comprehensive Academic and Content Audit of Academic Resources, Curriculum and Research Material in the State Public Universities of the Union Territory of Jammu & Kashmir

Circular No: 03 –JK(HE) of 2026

Dated: 09 .07.2026

Whereas, the Universities established within the Union Territory of Jammu & Kashmir constitute institutions of higher learning, advanced research, innovation and academic excellence and enjoy academic autonomy under their respective Statutes, Ordinances and the regulatory framework prescribed by the University Grants Commission;

Whereas, such academic autonomy carries with it a corresponding institutional responsibility to ensure that the curriculum, syllabi, prescribed and recommended reference books, research publications, dissertations, theses, journals, digital repositories and other academic resources remain academically credible, factually authentic, legally sustainable and consistent with the Constitution of India, the laws in force and the broader objectives of higher education;

Whereas, it has become necessary to strengthen institutional safeguards by establishing a transparent and structured mechanism for periodic academic and content review of academic material, particularly in disciplines involving history, political science, sociology, languages, literature and other subjects having significant historical, constitutional, cultural or public importance, so as to ensure that such material maintains scholarly rigour and does not contain content that is factually distorted, misleading, inflammatory or otherwise inconsistent with constitutional values or prejudicial to the sovereignty, unity, integrity or security of the Union of India.

Now, therefore, in the interest of preserving academic excellence, safeguarding the integrity of the higher education ecosystem, reinforcing institutional accountability and promoting a uniform framework for the evaluation, academic and content audit, recommendation, retention, circulation, periodic review and management of curricula, syllabi, reference books, library holdings, research publications, dissertations, theses, journals, digital repositories and other academic resources, the following instructions are hereby issued for

01 of 08

immediate compliance by all Universities established or functioning under the administrative control of the Higher Education Department, Government of Jammu & Kashmir. These instructions shall apply, *mutatis mutandis*, to all Faculties, Teaching Departments, Schools of Studies, Centres, Directorates, Central Libraries, Departmental Libraries, Research Centres and all other academic units maintained by such Universities, while duly respecting their statutory and academic autonomy under the respective University Acts, Statutes, Ordinances, Regulations and the applicable framework of the University Grants Commission:

1. All curricula, syllabi, prescribed and recommended reference books, books available in the Central Library and Departmental Libraries, journals, periodicals, research publications, dissertations, theses, digital repositories and all other academic and learning resources maintained by the Universities covered under this Circular shall be subjected to a comprehensive **Academic and Content Audit**. The audit shall extend to the entire corpus of academic material irrespective of the year of its adoption, procurement, publication or inclusion and shall not be confined to the material introduced during the current academic session.
2. No curriculum, syllabus, publication, reference material, research publication, dissertation, thesis, journal, digital resource or any other academic material containing factually inaccurate, misleading, distorted, inflammatory or otherwise objectionable content, including material that directly or indirectly promotes, glorifies, legitimises or justifies terrorism, violent extremism, secessionism, radicalisation, anti-national ideology or any activity prejudicial to the sovereignty, unity, integrity or security of the Union of India, shall be prescribed, recommended, retained, circulated, published, hosted or otherwise made available for academic instruction, research or reference in any Faculty, Teaching Department, School of Studies, Centre, Library, Research Centre or any other academic unit of the Universities covered under this Circular.
3. With a view to institutionalising a transparent, accountable and academically robust framework for the periodic review of academic resources while duly respecting the statutory and academic autonomy of the Universities, a **Two-Tier Academic and Content Review Mechanism** is hereby established. The mechanism shall comprise a **University Academic & Content Review Committee** under the Chairmanship of the Hon'ble Vice-Chancellor in each University and a **Union Territory Academic Coordination & Oversight Committee** in the Higher Education Department. The Committees shall be responsible for undertaking Academic and Content Audit, institutional review, quality assurance, periodic monitoring, inter-university coordination and such other measures as may be necessary to preserve academic integrity, constitutional values and the overall quality of higher education across the Universities of the Union Territory. The framework shall comprise:

Tier-I: University Academic and Content Audit Committee in every University under the overall supervision of the Hon'ble Vice Chancellor.



02 of 28

Tier-II: Union Territory Higher Education Academic Coordination and Review Committee under the overall supervision of Commissioner Secretary to the Government, Higher Education Department

Tier	Committee	Composition	Mandate
I (At University Level)	University Academic and Content Audit Committee	1. Hon'ble Vice Chancellor – Chairperson; 2. Dean Academic Affairs- Member Secretary 3. Librarian- Member 4. Dean, Department of History–Member 5. Dean, Department of Political Science- Member 6. Head of Department - Sociology 7. Head of Department of concerned Language - Member	1. To undertake a comprehensive Academic and Content Audit of the curriculum, syllabi, prescribed and recommended reference books, departmental reading lists, journals, dissertations, theses, research publications, digital repositories and other academic resources maintained by the University; 2. To examine whether such material conforms to accepted academic standards, factual authenticity, constitutional values, applicable laws, UGC Regulations and the academic objectives of the University; 3. To specifically examine publications relating to History, Political Science, Sociology, Languages, Literature, Law and other disciplines involving constitutional, historical, cultural or national significance, to ensure that the material is academically credible and does not contain factually distorted, misleading, inflammatory or otherwise objectionable content; 4. To recommend revision, withdrawal, replacement or further expert examination of publications wherever considered necessary; 5. To maintain proceedings of every meeting together with detailed recommendations and place the same before the Hon'ble Vice-Chancellor for

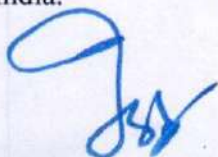
gkr

03 of 28

II (At Administrative Department level)	Union Territory Higher Education Academic Coordination and Review Committee	1. Administrative Secretary, School Education Department – Chairperson; 2. Hon'ble Vice-Chancellor, University of Jammu - Member 3. Hon'ble Vice-Chancellor, University of Kashmir- Member 4. Hon'ble Vice-Chancellor, Cluster University Jammu- Member 5. Hon'ble Vice-Chancellor, Cluster University Srinagar-Member 6. Hon'ble Vice-Chancellor, IUST-Member 7. Hon'ble Vice-Chancellor, SMVDU-Member 8. Hon'ble Vice-Chancellor, BGSBU, Rajouri-Member 9. Senior most Special / Additional Secretary, HED -Member. 10. Director Colleges-Member Secretary.	appropriate orders. 1. To review the compliance reports submitted by the Universities. 2. To examine issues involving publications or academic material having wider legal, constitutional or public significance. 3. To recommend policy measures for strengthening institutional safeguards while preserving academic autonomy. 4. To advise the Higher Education Department on measures necessary for maintaining academic integrity, constitutional values and institutional accountability throughout the University system of the Union Territory.
---	--	--	---

4. The **Academic and Content Audit** of all books, journals, supplementary reading material, reference books, periodicals and other educational resources available in the libraries or learning resource centres shall be undertaken with a view to ensuring that educational material:

- (i) remains academically relevant and pedagogically appropriate;
- (ii) is factually accurate and supported by authentic sources;
- (iii) conforms to the curriculum and academic framework prescribed by the competent authority;
- (iv) promotes constitutional values, responsible citizenship, scientific temper and national integration;
- (v) does not contain misleading, distorted, inflammatory, unlawful or otherwise objectionable material, including any content which directly or indirectly promotes, glorifies or legitimizes terrorism, violent extremism, secessionism, radicalization, communal disharmony or activities prejudicial to the sovereignty, unity, integrity or security of India.



04 of 08

5. Any curriculum, syllabus, reference book, journal, periodical, dissertation, thesis, research publication, digital resource or other academic material identified during the Academic and Content Audit as containing objectionable, factually inaccurate, misleading, distorted, inflammatory or otherwise impermissible content, or found to be inconsistent with prescribed academic standards, research ethics, constitutional values, applicable laws or the educational objectives of the Higher Education Department, or whose continued availability is considered prejudicial to the academic environment or public interest, shall be withdrawn from academic use with immediate effect and placed under safe custody. The Hon'ble Vice-Chancellor shall ensure that such material is inventoried in detail and transmitted, under proper acknowledgment, to the Administrative Department, where it shall remain in safe custody pending further orders of the Government.

6. The Hon'ble Vice-Chancellor, shall exercise overall supervision over the Academic and Content Audit and ensure that the entire exercise is undertaken through the duly constituted Academic and Content Review Committee in each department of the University. Upon completion of the audit, the competent authority shall furnish the prescribed **Certificate of Academic and Content Verification**, certifying that:

(i) the Academic and Content Audit has been conducted strictly in accordance with the provisions of this Circular;

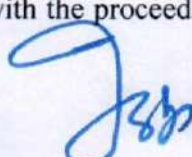
(ii) the curriculum, syllabi, prescribed and recommended reference material, library holdings, journals, dissertations, theses, research publications, digital repositories and other academic resources retained for academic use conform to the provisions of this Circular; and

(iv) all material identified for withdrawal, restricted access, replacement or further expert examination has been dealt with in accordance with the prescribed procedure and reported through the designated administrative channel.

7. The Academic and Content Audit shall culminate in a structured certification and reporting mechanism, whereby the prescribed Certificate of Verification shall accompany every Audit Report before its submission to the next competent authority. No Audit Report shall be entertained unless accompanied by the prescribed Certificate duly authenticated by the competent authority. The authority at the succeeding tier shall independently satisfy itself regarding the adequacy and completeness of the scrutiny undertaken at the preceding level and shall record such observations or recommendations as may be considered appropriate before authenticating the report.

8. The Academic and Content Audit shall thereafter constitute an **annual institutional exercise** to be undertaken every academic year. However, in respect of the existing curriculum, library holdings, research material and other academic resources presently available in the Universities and Colleges, the one-time audit shall be completed in accordance with the following schedule:

(i) The Hon'ble **Vice-Chancellor (Tier-I)** shall, upon completion of the Academic and Content Audit through the University Academic & Content Review Committee, furnish the **Certificate of Academic and Content Verification** in the prescribed format, together with the proceedings of the Committee, the University Academic and

 05 of 08

Content Audit Report and the inventory of academic resources examined, to the **Higher Education Department** on or before **31st of July, 2026**.

(ii) The **Higher Education Department**, through the **Union Territory Higher Education Academic Coordination Committee**, shall examine the reports received from all Universities, undertake such review or verification as may be considered necessary, and prepare a **Consolidated Union Territory Academic & Content Audit, Verification and Compliance Report**.

9. The Certificates issued at each tier shall constitute an integral component of the Audit Record and shall invariably accompany the Audit Report throughout the prescribed reporting hierarchy until its submission before the Administrative Department.

10. Hon'ble Vice-Chancellors, Registrars, Deans, Heads of Departments and all officers or authorities entrusted with responsibilities relating to academic governance, curriculum development, academic and content audit, library administration, research oversight, institutional quality assurance or regulatory supervision shall ensure scrupulous implementation of the provisions contained in this Circular. They shall exercise due diligence at every stage, adhere strictly to the prescribed timelines and remain personally responsible and accountable for ensuring effective compliance within their respective spheres of responsibility.

11. In addition to the foregoing directions, and **for the sake of repetition and clarity**, the Authorities concerned in respect of each University, shall bear primary responsibility for ensuring strict implementation of the provisions contained in this Circular.

This issues with the approval of Competent Authority.

Sd/-

(Ram Niwas Sharma) IAS

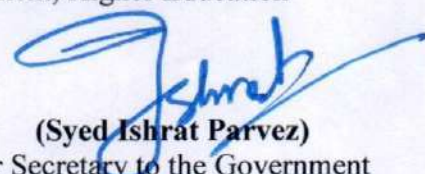
Commissioner Secretary to the Government,

No: HED/US/Cir/2026-27

Dated: 09.07.2026

Copy for information and necessary action to the:

1. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
2. Commissioner/Secretary to the Government, General Administration Department.
3. Director Information, J&K.
4. Director Colleges, J&K.
5. Registrars of the Universities of J&K (All).
6. OSD to the Hon'ble Minister for Higher Education Department.
7. Nodal Principal, Kashmir/Jammu.
8. Private Secretary to the Chief Secretary, J&K.
9. Private Secretary to Commissioner/Secretary to the Government, Higher Education Department.
10. Incharge Website, HED.
11. Circular file.


(Syed Ishrat Parvez)
Under Secretary to the Government

06 of 08

Annexure-I
Certificate of Academic and Content Verification
(To be furnished by the Vice-Chancellor)
CERTIFICATE

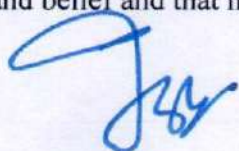
Certified that, in pursuance of Circular No. _____ dated _____ issued by the Higher Education Department, the **University Academic & Content Review Committee** constituted under the Chairmanship of the Vice-Chancellor of _____ (Name of the University) has undertaken a comprehensive **Academic and Content Audit** of the curricula, syllabi, prescribed and recommended reference books, Central Library and Departmental Library collections, journals, periodicals, research publications, dissertations, theses, digital repositories, departmental reading lists and all other academic resources maintained by the University.

It is further certified that the aforesaid Academic and Content Audit has been conducted strictly in accordance with the provisions of the said Circular, after due examination by the concerned Faculties, Teaching Departments and the University Academic & Content Review Committee.

On the basis of the recommendations of the University Academic & Content Review Committee, I hereby certify that:

1. The academic resources examined have been duly scrutinised with reference to their academic relevance, factual authenticity, scholarly credibility, pedagogical suitability, research integrity and conformity with the curriculum, statutory regulations and academic standards prescribed by the competent authorities.
2. The curricula, syllabi, reference material, library resources, research publications, dissertations, theses, journals and other academic resources retained by the University are, to the best of my knowledge and belief, consistent with the Constitution of India, the laws for the time being in force, constitutional values, accepted principles of academic scholarship, scientific temper and the educational objectives of the Higher Education Department.
3. No academic material containing factually inaccurate, misleading, distorted, plagiarised, inflammatory, unlawful or otherwise objectionable content, including material directly or indirectly promoting or glorifying terrorism, violent extremism, secessionism, radicalisation, communal disharmony or any activity prejudicial to the sovereignty, unity, integrity or security of the Union of India, has been retained for academic instruction, research, reference or circulation.
4. All academic material identified by the University Academic & Content Review Committee as requiring withdrawal, restricted access, replacement or further expert examination has been dealt with in accordance with the provisions of the Circular and reported through the prescribed administrative channel.

I further certify that the information furnished herein is true, complete and correct to the best of my knowledge and belief and that no material fact has been concealed.



07 of 08

Particulars	Details
Name of the University	
Date(s) of Academic & Content Audit	
Total Number of Faculties / Schools / Teaching Departments covered	
Total Academic Resources Examined	
Total Books / Reference Books Examined	
Total Journals / Periodicals Examined	
Total Research Publications, Dissertations & Theses Examined	
Total Digital Repositories / Electronic Resources Reviewed	
Academic Material Withdrawn / Placed under Restricted Access (if any)	
Academic Material Referred for Further Expert Examination (if any)	

Signature of the Ho'ble Vice-Chancellor

Name: _____

University: _____

Official Seal

Date: _____



08 of 08