

# UNIVERSITY OF JAMMU

## ORDER

Sanction is hereby accorded to the placement of following employees as Incharge/Officiating **Junior Assistants** under rules against 17% quota reserved for Graduate Class-IV employees:-

S. No.	Name with Em. No. & present post held (S./Sh./Ms.)	Present place of posting
1.	Sushil Kumar (N-3050), Orderly	Cash Section
2.	Rajni Kant (N-3071), Library Attendant	O/o Registrar
3.	Mohinder Kumar (N-3156), Orderly	Deptt. of Environmental Sciences
4.	Vivek Chib (N-3167), Mali	CD&OE
5.	Sushma Devi (N-3153), Orderly	Dhanvantri Library
6.	Mohd. Shakoor Batt (N-2302), Museum-cum-Animal Keeper	Deptt. of Zoology

The promotion of the above mentioned officials shall be subject to the following conditions:-

- Verification of Educational Qualification documents i.e. graduation marks sheet/degree & computer certificate.
- They have to qualify the computer based type test at a speed of 25 w.p.m. with 90% accuracy within a period of six months or four chances, whichever is earlier, failing which the incumbent shall be automatically reverted back to the post of Class-IV previously held by him/her.
- Revised salary, seniority and other benefits shall be given w.e.f. the date they qualify the computer type test. However, those incumbents who qualify the computer type test in first chance shall be given all benefits w.e.f. the date of their placement as Incharge/officiating Junior Assistant.

All the concerned shall report to the Assistant Registrar (Estab) and shall produce their original graduation marks sheet/degree, computer certificate and other requisite certificates (if any).

By Order,

  
REGISTRAR/26

No. Estab/26/6318-33

Dated: 01-07-2026

Copy to:-

1. Special Secretary to the Vice-Chancellor University of Jammu for the kind information of the Hon'ble Vice-Chancellor please
2. Head, Deptt. of Environmental Sciences/Zoology
3. Director, CD&OE/CITES & ET
4. Incharge, Librarian, Dhanvantri Library

AP-1



5. Chief Accounts Officer
6. Assistant Registrar (Accounts)
7. Sr. P.A. to the Registrar/Finance Officer
8. Concerned
9. Guard File