



Centre for IT Enabled Services & Management
UNIVERSITY OF JAMMU, Jammu-180006
(NAAC Accredited A++ University)

CIRCULAR

It is for the information of all the Officers of the University of Jammu that the Centre for IT Enabled Services & Management (CITES&M), University of Jammu, has successfully implemented the ERP (SAMARTH) system in the University with the aim of ensuring an effective, transparent, and anytime-anywhere accessible digital mechanism for employees of the Main Campus as well as Offsite Campuses of the University of Jammu.

In this regard, all concerned Officers are requested to log in to their respective ERP (SAMARTH) accounts through the University of Jammu website by clicking on the **Leave Management System** tab at <https://www.jammuuniversity.ac.in/>.

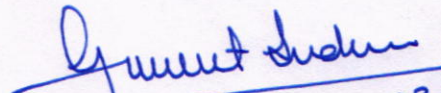
The required login details, including the Username and the registered email ID associated with the user account of the Officers, are enclosed as Annexure-I.

In case of any discrepancy, difficulty, or query while accessing the ERP (SAMARTH) system, the concerned Officers may contact the Centre by sending an email at officeofdirectorit@jammuuniversity.ac.in for necessary assistance.

Kindly note that all ERP user accounts, will be operative only with your [jammuuniversity.ac.in](https://www.jammuuniversity.ac.in) domain. In case the email IDs under [jammuuniversity.ac.in](https://www.jammuuniversity.ac.in) domain have not been activated at your end, kindly contact the Centre for IT Enabled Services & Management for reactivation.

Ref No. CIT/JU/2026/ 246-345

Dated: 03/01/2026


(Dr. Guneet Singh Sudan) 03.01.26
Director, CITES&M
 

Copy to:

1. Special Secretary to the Vice Chancellor, University of Jammu for the information of the Hon'ble Vice Chancellor.
2. Sr. P.A. to the Dean Academic Affairs/ Dean Research Studies/Dean Planning & Development.
3. Sr. P.A. to the Registrar/Controller of Examinations/Finance Officer
4. Director, CDC/DDE/DIQA/CITESM/DLL/Physical Education/HRDC/Centre for Studies in Museology & Sheikh Noor-ud-Din Noorani Museum of Heritage/DSRS/Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. I/C Librarian, Dhanvantri Library
9. I/C General Zorawar Singh Auditorium
10. I/C Director, Computer Centre
11. Programmer Coordinator, NSS
12. All Joint/Deputy/Assistant Registrars
13. All Wardens of the University Hostels
14. Executive Engineer, UWD
15. Manager Guest House
16. Medical Officer, UHC
17. President Teaching Association
18. President Non-Teaching Association
19. President Non-Gazetted Association.
20. File for Records.

CENTRE FOR IT ENABLED SERVICES & MANAGEMENT

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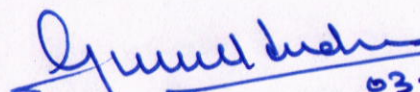
(NAAC Accredited A++ University)

Employee Account (ERP-Samarth) details of Officers, Annexure-I

S.No.	Full Name	ERP Log in (Username)	Email ID (Associated with ERP Account)
1	Sanjeev Mahajan	O-59	sanjeevmahajan@jammuuniversity.ac.in
2	Raman Gupta	O-69	ramangupta@jammuuniversity.ac.in
3	Anik Gupta	O-71	anikgupta@jammuuniversity.ac.in
4	Sanjay Mahajan	O-74	sanjaymahajan@jammuuniversity.ac.in
5	Ajay	O-101	ajayram@jammuuniversity.ac.in
6	Saroja Kanta Nayak	O-102	sarojanayak@jammuuniversity.ac.in
7	Rakesh Kumar	O-106	rakeshkumar@jammuuniversity.ac.in
8	Joginder Singh	O-111	drjogindersingh@jammuuniversity.ac.in
9	Dharminder Mangotra	O-118	dharmindermangotra@jammuuniversity.ac.in
10	Jatinder Khajuria	O-119	jatinderkhajuria@jammuuniversity.ac.in
11	Raj Kumar	O-121	rajkumar@jammuuniversity.ac.in
12	Vivek Slathia	O-122	vivekslathia@jammuuniversity.ac.in
13	Neeraj Sharma	O-123	neeraj.sharma@jammuuniversity.ac.in
14	Tarseem Singh	O-128	tarseem.singh@jammuuniversity.ac.in
15	Syed Mohd. Shahid	O-129	smshahid@jammuuniversity.ac.in
16	Amit Mahajan	O-132	amitmahajan@jammuuniversity.ac.in
17	Ginny Dogra	O-145	ginnydogra@jammuuniversity.ac.in
18	Gautam Sharma	O-146	gautamsharma@jammuuniversity.ac.in
19	Dritika Singh	O-147	dritika.singh@jammuuniversity.ac.in
20	Sumita Sharma	O-148	sumitasharma@jammuuniversity.ac.in
21	Rainoo Bhai	O-149	rainoobhai@jammuuniversity.ac.in

22	Saran Preet Kour Broca	O-150	saran.broca@jammuuniversity.ac.in
23	Mahim Jitendra	O-151	mahimjitendra@jammuuniversity.ac.in
24	Khem Paul Singh Sambyal	O-152	khempaulsingh@jammuuniversity.ac.in
25	Imran Farooq	O-155	drimranfarooq@jammuuniversity.ac.in
26	Vinay Thusoo	O-156	vinaythusoo@jammuuniversity.ac.in
27	Guneet Singh Sudan	O-161	drguneetsudan@jammuuniversity.ac.in
28	Deepti Padmanabhan	O-165	deeptipadman.bhan@jammuuniversity.ac.in
29	Seema Sharma	O-179	seemasharma@jammuuniversity.ac.in
30	Bablu Sharma	O-185	bablusharma@jammuuniversity.ac.in
31	Bindu Sharma	O-194	bindusharma@jammuuniversity.ac.in
32	Azmit Begum	O-198	azmitbegum@jammuuniversity.ac.in
33	Jyoti Kumari	O-202	jyotikumari@jammuuniversity.ac.in
34	Anuradha Sharma	O-203	asharma@jammuuniversity.ac.in
35	Anil Kumar	O-211	aniltickoo@jammuuniversity.ac.in
36	Ravi Kant Verma	O-212	ravikantverma@jammuuniversity.ac.in
37	Amit Sharma	O-215	amits@jammuuniversity.ac.in
38	Bharat Bhushan	O-216	bharatbhushan@jammuuniversity.ac.in
39	Pankaj Khajuria	O-225	pankaj.khajuria@jammuuniversity.ac.in
40	Manoj Kumar	O-226	manojkumar@jammuuniversity.ac.in
41	Abdul Mujeeb Sheikh	O-228	abdulsheikh@jammuuniversity.ac.in
42	Sham Lal	O-234	shamlal@jammuuniversity.ac.in
43	Usha Rani	O-235	usharani@jammuuniversity.ac.in
44	Ajita Sharma	O-236	ajitasharma@jammuuniversity.ac.in
45	Champa Devi	O-247	champadevi@jammuuniversity.ac.in
46	Anu Kohli	O-248	anukohli@jammuuniversity.ac.in
47	Satinder Singh	O-249	satinder.singh@jammuuniversity.ac.in
48	Rajnish Sharma	O-252	rajnishsharma@jammuuniversity.ac.in
49	Sushma Devi	O-257	sushma.devi@jammuuniversity.ac.in
50	Tanv Sharma	O-258	tanvsharma@jammuuniversity.ac.in
51	Jaswinder Kour	O-259	jaswinderkour@jammuuniversity.ac.in

52	Akanksha Sharma	O-260	akankshasharma@jammuuniversity.ac.in
53	Supriya Sharma	O-261	supriya.sharma@jammuuniversity.ac.in
54	Som Raj	O-262	somraj@jammuuniversity.ac.in
55	Satakshi Gupta	O-263	satakshigupta@jammuuniversity.ac.in
56	Pallavi Anand	O-264	pallavi.anand@jammuuniversity.ac.in
57	Avhinandan Khajuria	O-265	avhinandan.khajuria@jammuuniversity.ac.in
58	Irfan Ahmed Goni	O-266	irfangoni@jammuuniversity.ac.in
59	Ameet Targotra	O-268	ameet.targotra@jammuuniversity.ac.in
60	Suresh Kumar	O-272	sureshkumar@jammuuniversity.ac.in
61	Charu Gupta	O-273	charugupta@jammuuniversity.ac.in
62	Jasjeet Singh	O-274	jasjeetsingh@jammuuniversity.ac.in
63	Anjana Wazir	O-275	anjanawazir@jammuuniversity.ac.in
64	Rahila Parveen	O-900	rahilaparveen@jammuuniversity.ac.in
65	Satweer Kour	N-44	satweerkour@jammuuniversity.ac.in
66	Sunita Mattoo	N-448	sunitamattoo@jammuuniversity.ac.in
67	Harish Kumar Gupta	N-507	harish@jammuuniversity.ac.in
68	Ravinder Singh	N-642	ravinder.singh1@jammuuniversity.ac.in
69	Ashok Kumar	N-872	ashokkumar19@jammuuniversity.ac.in
70	Anu Gupta	N-92	anugupta03@jammuuniversity.ac.in
71	Dimple Kumar	N-1431	dimplekumar@jammuuniversity.ac.in
72	Ramesh Chander	N-1432	rameshc@jammuuniversity.ac.in
73	Sanjeet Kumar	N-1488	sanjeetkumar@jammuuniversity.ac.in
74	Neelam	N-1501	neelamkangotra@jammuuniversity.ac.in


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 (Dr. Guneet Singh Sudan)
 Director, CITES&M