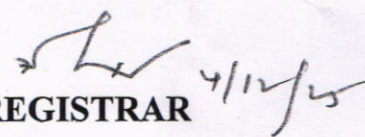


UNIVERSITY OF JAMMU

CIRCULAR

It is hereby circulated for the strict compliance of all the Drivers of Official Vehicles (Common pool/others) that before proceeding on any type of leave, they would hand over the keys / Log books of vehicle to their respective Controlling Officers.


REGISTRAR

No. PA/REG/25/459-540

Date: 04-12-2025

Copy to:

1. Special Secretary to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor please.
2. Dean Research Studies/ Dean Academic Affairs /Dean Planning & Development for information please.
3. Sr. P.A. to Registrar/Controller of Examinations/Finance Officer/ Director, CD&OE/CITEM/DIQA/DCD for information.
4. All Rectors / Directors of the Offsite Campuses of the University for information.
5. All Heads/Directors of the Teaching Departments of the University for information.
6. Dean Students Welfare/Provosts (Boys/Girls Hostels)/I/c Librarian (Dhanvantri Library) for information.
7. I/c Administrator, General Zorawar Singh Auditorium for information.
8. XEN/Manager Guest House/Chief Accounts Officer for information.
9. I/c Transport for information and necessary action.
10. Medical Officer, University Health Centre for information.
11. I/c University Website for uploading the same on the University Website.
12. All Drivers for compliance.

