



UNIVERSITY OF JAMMU

(NAAC Accredited "A++" Grade University)

CIRCULAR

On perusal of various purchase proposals, it has been observed that some Departments/Centres/Offices are using Form A, B, C & D inconsistently/not aligned with the definitions as prescribed in the University Calendar, which can lead to procedural discrepancies and variations to the statutes laid by the University.

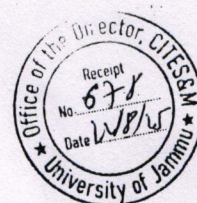
As such, all the Rectors/HODs/Directors/Officers of the University are hereby requested that said forms be used strictly in accordance with the standardized definitions prescribed in the University Calendar or as amended from time to time and that any deviation from the prescribed usage be strictly avoided henceforth.

No: Fin./25-26/6062- 6162

Dated: 21/08/2025

FINANCE OFFICER

20/8/25 20/8/25 21/8



Copy to:

1. SS to VC for kind information of the HVC please.
2. Sr. PA to DAA/DRS/DP&D/DCD/Registrar/COE/Director, CITES&M and All Rectors/Directors/HODs/Officers of the University, for kind information please.
3. AR (CITES&M), for uploading on www.jammuuniversity.ac.in under the Finance Wing heading.
4. Guard File.

AP

22/8/25

Received
21/8/25