



UNIVERSITY OF JAMMU

NAAC ACCREDITED 'A+' GRADE UNIVERSITY

No. Dev./2023-24/1030/1411-15
Dated: 13.09.2024

All Deans/HODs/Directors/Administrators/Provost Hostels/
Wardens/Branch/Controlling Officers/Executive Engineer (UWD)
University of Jammu
Jammu

Subject: Disposal of Scrap material lying in and around various buildings of the University of Jammu.

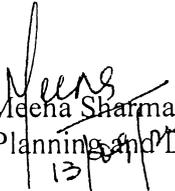
Sir/Madam,

Pursuant to the meeting held on 13.09.2024 in the Committee room of Old Adm Block regarding disposal of scrap/condemned material lying in the various department of the University in the light of upcoming visit of NAAC chaired by the Hon'ble Vice-Chancellor the following action points have been identified and are required to be carried out at your end :

1. Preparation of complete list of scrap material lying in the departments/offices: separate list be prepared as per format already circulated.
 - a. For which stock entries are available.
 - b. For which stock entries are not available.
2. Certification/endorsement by the DAC of the concerned department regarding condemnation of the scrap followed by videography/photography of the condemned material for which stock entries are not available along with committee members.
3. Detailed justification from departments/offices for the non availability of the stock entries w.r.t condemned material/scrap in question.
4. The lists thus prepared shall be submitted with the office of Dean, Planning and Development latest by **20.09.2024** positively for further process.

Thanking you

Yours sincerely


(Prof. Meena Sharma)
Dean (Planning and Development)

Copy to:-

1. Special Secretary to the Vice Chancellor
2. I/c Website for uploading the same on the University Website.