

UNIVERSITY OF JAMMU

CIRCULAR

It is hereby circulated for the information of all Rectors/Directors/ HODs/ Branch that the exercise for preparation of Revised Budget Estimates 2024-25 and Budget Estimates 2025-26 pertaining to the Revenue Account (non-Plan) part of the Budget is being initiated. In order to project the correct requirement under various heads of expenditure proposal(s) for enhancement of grants/bifurcation of the present head to the heads not allotted to your Deptt./creation of New Heads, if any, may be forwarded to the Assistant Registrar (Budget) by 28th August, 2024 as per the following format :-

S. No.	Major / Minor Head	Bifurcated in to if any	Grant Released	Expenditure upto 31.07.2024	Proposed Enhancement	Proposed new heads if any	Detailed justification for increase

It may be noted that the expenditure incurred /booked by the Accounts Branch upto 31.07.2024 under the proposed heads of expenditure and the proper justification for such increase will form the base of your justification for projecting the enhancement proposed in any head.


REGISTRAR

No: Estab/24/8002-8101

Dated: 22-08-2024

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/MMTTC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses

7. All Heads of the Teaching Departments of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Programme Coordinator, NSS
12. Chief/Deputy Proctor of the University
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Executive Engineer, UWD
17. Manager Guest House
18. President, JUTA/JUOWA/JUNTEU/JUNGEU
19. Security Officer
20. All Sections
21. Guard File