UNIVERSITY OF JAMMU

CIRCULAR

It is for the information of all concerned Controlling Officers that the meeting of the Screening Committee is scheduled to be held in the month of October, 2024. As such, all the Controlling Officers are requested to submit the APRs/Work and Conduct Reports of the officials who are due for their placement at 1st/2nd/3rd Step under the existing Three Tier Career Advancement Scheme by 30th September, 2024 so that the same can be placed before the forthcoming Screening Committee.

REGISTRAR

No: Estab/24/ 8636—8735

Dated: 30—08—2024

Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies for information of DAA/DRS
3. Sr. P.A. to the Registrar/Controller of Examinations for information of the Worthy Registrar/COE/Finance Officer
4. Director, DD&OE/CDC/DLL/DIQA//Physical Education/MMTTC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement/Dean, Planning & Development
6. All Heads of the Teaching Departments of the University
7. Chief/Deputy Proctor of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Incharge, E-Governance Initiative Cell
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Chief Accounts Officer
17. Executive Engineer, UWD
18. Manager Guest House
19. President, JUTA/JUOWA/JUNTEU/JUNGEU
20. Security Officer
21. All Sections
22. Computer Assistant (Estab/NTW) for E-mail to Rector/Assistant Registrar Bhaderwah Campus & Kathua Campus
23. Guard File