

UNIVERSITY OF JAMMU

Fin./2022-23/II/ 2127-30
Dated. 22/07/2022

Urgent

All HOD'S /
Rector / Director /
Wardens

Subject: - Preparation of Revised Estimates Revenue Account (Non-Plan) 2022-23 and Budget Estimates 2023-24.

Sir/Madam,

The exercise for preparation of Revised Budget Estimates 2022-23 and Budget Estimates 2023-24 pertaining to the Revenue Account (Non-Plan) part of the Budget is now required to be initiated. In order to project the correct requirement(s) under various heads of expenditure, you are therefore requested to send your **proposal(s) for enhancement of grants/bifurcation of the present head to the heads not allotted to your deptt.**, if any, in the following format before **5th of August, 2022 positively.**

S.no	Major/Minor Head	Bifurcated in to if any	Grant released	Expenditure upto 31.7.2022	Proposed Enhancement	Detail Justification for increase

It may kindly be noted that the expenditure incurred/booked by the Accounts Branch upto 31.07.2022 under the proposed heads of expenditure and the proper justification for such increase will form the base of your justification for projecting the enhancement proposed in any object head.

Thanking you,

Yours faithfully,

[Signature]
Assistant Registrar
(Budget)

Copy to the:-

1. Special Secretary, to the Vice-Chancellor.
- 2-3. Sr. P.A. to Registrar/Joint Registrar (Fin.).
4. Assistant Registrar (Accounts).
5. Incharge website, university of Jammu