

# UNIVERSITY OF JAMMU

## CIRCULAR

It is circulated for the information of all Safaiwala's to remain present in the University keeping in view the visit of Hon'ble Lt. Governor in the University of Jammu.

Further, they are directed to report to Sh. Suresh Sharma, Sanitary Supervisor on each working day at 11.00 a.m upto 17.09.2021 after completion of work from their respective department/ Section.

No: Estab/21/ 9703-9802  
Dated: 15/09/2021  
Copy to:

*Mastohia*  
REGISTRAR  
*Smt. G. 15/9*

1. Special Secretary to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor please.
2. Dean Research Studies/ Dean Academic Affairs /Dean Planning & Development for information please.
3. Registrar/ Controller of Examinations/CDC/DDE/DIQA for information please.
4. All Rectors / Directors of the Offsite Campuses of the University
5. All Heads/Directors of the Teaching Departments of the University
6. Dean Students Welfare/Provosts (Boys/Girls Hostels)/Dean Students Placement/I/c Librarian (Dhanvantri Library)
7. I/c Administrator, General Zorawar Singh Auditorium
8. Joint Registrar (Finance)/ Joint Registrar (CDC)/ Joint Registrar (Examinations)
9. I/c Computer Centre / I/c University Website/Coordinator Campuses
10. Programme Coordinator (NSS)
11. All Wardens of University Hostels
12. All Dy. Registrars/SE/EXEN/ I/c Media Cell / Manager Guest House
13. Medical Officer, University Health Centre
14. All Assistant Registrars
15. Chief Account Officer
16. Chief Security Officer
17. All Sections/Guard File
18. Manager Guest House
19. Security Officer
20. All Sections
21. Guard File