

**Government of Jammu and Kashmir
Civil Secretariat, Finance Department
Srinagar/Jammu.**

C I R C U L A R

Subject: **Procurement through Government e-Marketplace (GeM).**

In continuation to Circular instructions issued vide No.A/21(03)-I-partfile-II-1136 dated 24.01.2020, it is hereby brought into the notice of all administrative Departments that Rule 21 of General Financial Rules, 2017 stipulates as under:-

"Every Officer incurring or authorizing expenditure from public moneys should be guided by high standards of financial propriety. Every Officer should also enforce financial order and strict economy and see that all relevant financial rules and regulations are observed, by his own office and by subordinate disbursing officers. Every Officer is expected to exercise the same vigilance in respect of expenditure incurred from public moneys as a person of ordinary prudence would exercise in respect of expenditure of his own money."

Accordingly, Departments are requested to take into consideration following instructions while purchasing Goods & Services through GeM:

- 1) The procuring authorities will certify the reasonability of the rates.
- 2) Reasonability of rates shall be ascertained by using the Business Analytics (BA) tools available on GeM including the last purchase price on GeM, Departments own last purchase price, market price etc.
- 3) In order to ensure that the rates are competitive and reasonable, the Departments are advised to use option of bidding, reverse auction provided on the GeM.

Sd/-

(Dr. Arun Kumar Mehta), IAS,
Financial Commissioner,
Finance Department.

No. A/21(03)-I-Partfile-II- 220

Dated 07.02.2020

Copy to the:-

1. Advocate General J&K High Court Srinagar/Jammu.
2. All Financial Commissioners.
3. Principal Accountant General, J&K Srinagar/Jammu.