

UNIVERSITY OF JAMMU

Application for Degree / Diploma / Certificate

To

The Controller of Examinations,
University of Jammu,
Baba Sahib Ambedkar Road, Jammu-180006

Subject :- Request for issue of degree/diploma/certificate for the.....
Examination Session.....

Sir,

I beg to submit that I have passed the.....Examination, under University
Roll No.....Registration No.....held in the year..... session as
a Private/Regular candidate of(Name of the Institution).

The subjects offered by me in the examination were as :

1.....2.....3.....4.....

Kindly issue me the degree/diploma/certificate in token there of on the following address which is
urgently required by me.

Thanking you,

Yours faithfully,

Name.....

S/o,D/o.....

Address.....

Dated.....

Certified that the applicant.....
D/oS/o Sh.....is the same person who passed.....
Examination.....Under Roll No.....as a regular/private
candidate. The applicant has signed in my presence.

**Specimen Signature of
applicant**

**Signature of the Attesting
Authority (with seal)**

- Note :-**
- 1) The certification should be made by Gazetted Officer in case of a private candidate and Head of the Institution in case of a regular candidate.
 - 2) The Photocopy of the Marks Certificate be attached.