

**UNIVERSITY OF JAMMU
JAMMU**

B.COM (HONS.) SCHEME UNDER CBCS

- ❖ Semester I : Nov. /Dec. Examination 2016, 2017, 2018
- ❖ Semester II : April/May Examination 2017, 2018, 2019

UNIVERSITY OF JAMMU

B.COM (HONS.) FIRST SEMESTER

SCHEME OF COURSES UNDER CHOICE BASED CREDIT SYSTEM FOR B.COM (HONS.)

Course	Course Number	UGC classification	Credit	Total	Total credit
Financial Accounting	UBHTC101	C-1	4+2	6	22
Business Organisation and Management	UBHTC102	C-2	4+2	6	
Environmental Science (EVS-1)		AECC	2	2	
Communication English/MIL-1		AECC	2	2	
Any one Economic Analysis for Business Decisions/Business Mathematics/Labour Laws	UBHTE103 UBHTE104 UBHTE105	GE-1	4+2	6	
Total Credit					22

UNIVERSITY OF JAMMU

B.COM (HONS) SEMESTER II

SCHEME OF COURSES UNDER CHOICE BASED CREDIT SYSTEM FOR B.COM (HONS.)

Course	Course nomenclature	UGC classification	Credit	Total	Total
Advanced Financial Accounting	UBHTC211	C-3	4+2	6	22
Contemporary Management	UBHTC212	C-4	4+2	6	
Environmental Science (EVS-2)		AECC	2	2	
Communication English/MIL-2		AECC	2	2	
Business Statistics/Monetary Economics/Business Legislation	UBHTE213/ UBHTE214 UBHTE215	GE-2	4+2	6	
Total Credit					22

UNIVERSITY OF JAMMU
B.COM (HONS.) SEMESTER FIRST

FINANCIAL ACCOUNTING

C.No: UBHTC101

Credit: 6.

Time: 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in Dec. 2016, 2017, 2018)

Objective: To impart conceptual knowledge of financial accounting and also skill for recording business transaction. *Teaching be imparted as per Companies Act , 2013.*

Unit-I

- Accounting as an information system, various stakeholders, objectives, limitations and various branches of accounting.
- Basis of accounting: Cash basis ,accrual basis and hybrid accounting.
- Generally Accepted Accounting Principles (GAAP)
- Basic terms used in accounting
- Brief introduction to various books viz. subsidiary and ledger
- Systems of accounting viz., single entry and double entry system
- Introduction to IFRS.

Unit-II

Preparation of Financial Statements of Non–Corporate Entities

Preparation of financial statements (Manufacturing account ,Trading account ,Profit and loss account , Profit and loss appropriation account and Balance sheet) of Non – Corporate manufacturing and Non manufacturing entities (excluding Not- for- profit organizations) with and without adjustments.

Unit- III

Departmental Accounting:

Meaning and objective of departmental accounts ; Basis of allocation of common expenses ; Inter-departmental transfers ; Preparation of departmental trading and P&L account (Including General P&L account and Balance sheet)

Unit-IV

Branch Accounting (Inland branches only): Meaning, objective and methods including debtor system, stock and debtor system, final account system; Wholesale branch system and independent branch system excluding foreign branches; Difference between branch and departmental accounting.

Unit-V

Accounting For special Transactions

Consignment

Meaning, features and distinction between consignment and sale; Distinction between normal loss and abnormal loss in consignment; Accounting treatment including journal and ledger in the books of consignor and consignee.

Joint Ventures

Meaning, features and distinction of Joint venture with partnership; Methods of maintaining Joint venture accounts.

REFERENCES

1. S.P. Jain and K.L. Narang, Financial Accounting, Kalyani Publisher, Delhi
2. J.R. Monga: Financial Accounting: Concept and Application, Mayur Paper Book, New Delhi
3. S.N. Maheshwari, Financial Accounting, Vikas Publication, New Delhi.
4. Singhal, Financial Accounting by Taxman Publication.

NOTE FOR PAPER SETTER

Equal weight age shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

Section-A: This section will contain five short answer questions selecting one from each unit. Each question carry 4 marks .A candidate is required to attempt all the five questions. Total weight age to this section shall be 20 marks.

Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit. A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

60% of question paper must be numerical

UNIVERSITY OF JAMMU
B.COM(HONS.) SEMESTER FIRST

BUSINESS ORGANISATION AND MANAGEMENT

C.No: UBHTC102
Credit: 6.
Time: 3 Hrs

External Exams: 80 Marks
Internal Assessment: 20 Marks
Total : 100 Marks

(Syllabus for examination to be held in Dec. 2016, 2017, 2018)

Objective: The basic objective of this course is to provide fundamental knowledge about business management & organization.

Unit-I: Business Organizations

Definition, characteristics and objectives of business organization; Evolution of business organizations; Team based organisation-Concept of team, effective team, team creation, committee, task force ; Free-form organisation- Virtual organisation, virtual offices, boundaryless organisations.

Unit-II: Evolution of Management Thought

Concept, nature, scope and significance of management; Contribution to management thought by F.W. Taylor, George Elton Mayo, H. Fayol and C.K. Prahalad, Role of Managers; MBO

Unit-III: Functions of Management

Planning-Meaning, types and steps in the process of planning; Organizations: Meaning, delegation, decentralization ;Maslow's and Herzberg's theories of motivation; Leadership- Concept and leadership styles; Coordination and Cooperation-Concept and techniques.

Unit-IV: Managerial Control

Nature, definition, need for control; Process of control; Principles of control; Factors determining good control; Techniques of control- PERT and CPM

Unit-V: Information System and Quality Management

Information system- Need ,types, developing an information system

TQM- Concept, need ,advantages and disadvantages; Concept of ISO 9000 and ISO 14000 quality systems; Statistical process control.

BOOKS RECOMMENDED

1. Vasisth, Neeru : Business Organisation and Management;
Taxman Academics, New Delhi.
2. Rao ,P.Subha : Principles of Management-Himalaya Publishing
House, New Delhi.
3. Sharma,Bhall and Gupta : Principles of Management, Kalyani Publishers, New Delhi
4. Prasad,L.M. : Management –Theory and Practice, Sultan Chand,New
Delhi
5. Koontz : Principles of Management, Tata McGraw Hill,Ist Edition

- 6.Chandan, J.S : Management Concepts and Strategies, Vikas
Publications, New Delhi
- 7.Stoner Freeman & Gilbert Jr. : Management, Prentice Hall of India, 6th edition.
- 8.Robbins & Coulter : Management, Prentice Hall of India, 8th Edition.
- 9.Robbins S.P & Decenzo David A. : Introduction of Management Science: Essential
Concepts and Applications, Pearson Education.

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

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Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

UNIVERSITY OF JAMMU
B.COM(HONS.) SEMESTER FIRST

ECONOMIC ANALYSIS FOR BUSINESS DECISIONS

C.No: UBHTC103

Credit: 4.

Time: 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in Dec. 2016, 2017, 2018)

Objective: The objective of this course is to equip the students with the methodology of decision making using the concept of microeconomics.

Unit-I: Introduction

Nature, importance, role of managerial economics; Principles in managerial decision analysis; Managerial economics- A positive or normative science; Relationship between micro, macro and managerial economics ; Approaches to managerial decision making.

Unit-II: Market Demand Analysis

Meaning, determinants of demand; Factors influencing market demand; Types of demand ; Demand schedule & demand curves; Income and price elasticity of demand.

Unit-III: Market Structures and Price Determination

Different market structures and their characteristics; Short run and long run price — Output decisions under perfect competition, monopolistic competition, monopoly and oligopoly.

Unit-IV: Pricing Policy and Profit Policy

Introduction, objectives of price policy; Factors determining price policy; Methods of pricing; Practical aspects of pricing decision; Profit policy- Reasons for controlling profits, problems in profit policy and criteria for acceptable rate of return on investment.

Unit-V: National Income Accounting

Concepts, significance and components of national income; Methods of calculating national income; Problems in measurements of national income; GNP as an indicator of welfare; Managerial uses of national income.

BOOKS RECOMMENDED

- 1 Mithani, D.M. : Managerial Economics-Theory & Application, Himalaya Publishing House Pvt. Ltd., New Delhi
- 2 Diwedi D.N : Managerial Economics, Vikas Publishing House Pvt. Ltd., New Delhi
- 3 Gupta, G.S : Macro-Economic-Theory & Application, Tata McGraw Hill Publishing House, New Delhi.
- 4 Vaish, M.C. : Macro-Economic Theory, Vikas Publishing House Pvt. Ltd., New Delhi
- 5 Mishra S.K. & Puri. V.K. : Modern Macro Economic Theory, Himalayan Publishing House
- 6 Edward Shapiro : Macro-Economic Analysis, Tata McGraw Hill, New Delhi
- 7 Jhingam. M.L. & Stephen. J.K : Managerial Economics. Vrinda Publications Pvt. Ltd. Delhi
- 8 Dingra, I.C : Managerial Economics, Sultan Chand, New Delhi.

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

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Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

UNIVERSITY OF JAMMU
B.COM(HONS.) SEMESTER FIRST

BUSINESS MATHEMATICS

C.No : UBHTC104

Credit : 4

Time : 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in Dec. 2016, 2017, 2018)

Objective: The objective of the course is to enable the students to have the basic knowledge of the mathematics and its application in business.

Unit-I: Linear Programming

Meaning and definition of linear programming, Formulation of L.P, Graphical method of solution for problem relating to two variables including the cases of mixed constraints; Cases having no solution; Multiple solution; Unbounded solution and redundant constraints, application of linear programming and limitations.

Unit-II: Probability

Random experiment, Sample space, Algebra of events, Mathematical/Classical probability, Addition theorem for mutually exclusive events, Conditional probability, Independent events, Theory of total probability for compound events, Bay's theorem, Permutation and combination.

Unit-III: Matrices And Determinants

Matrices-Definition and algebra of matrices; Transpose of the matrix; Reversal law, Symmetric and skew-symmetric matrices; Adjoint and inverse of the matrix; Solutions of a system of linear equations of matrix method (not exceeding 3 variables), Rank of matrix and elementary transformations.

Determinants: Properties of the determinants, calculation of value of the determinants, Cramer's rule.

Unit-IV: Differentiation

Derivative of a function by first principle (only simple functions); Derivative of sum, product and quotient of functions, maximum and minimum and its application, L' Hospital Rule, examples, problems and exercises based on these concepts.

Unit-V:Integration

Integration as anti-derivatives process; Standard forms, methods of integration viz: by substitution, by parts and by partial fractions. Definite integration; Examples, problems and exercises based on these concepts.

REFERENCES

- 1 Nayyer, Garish : Business Mathematics, Kalyani Publishers, New Delhi
- 2 Sancheti and Kapoor : Business Mathematics, Sultan Chand Publishers, New Delhi
- 3 Qazi Zameerudin and others : Business Mathematics, Vikas Publications, New Delhi
- 4 R.L Sharma and others : Business Mathematics (Spectrum), Sharma Publications

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

Section-A:This section will contain five short answer questions selecting one from each unit. Each question carry 4 marks .A candidate is required to attempt all the five questions. Total weightage to this section shall be 20 marks.

Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

60% weightage should be given to problems demanding numerical solutions.

UNIVERSITY OF JAMMU
B.COM (HONS.) SEMESTER FIRST

LABOUR LAWS

C.No : UBHTC105
Credit : 4
Time : 3 Hrs

External Exams: 80 Marks
Internal Assessment: 20 Marks
Total : 100 Mark

(Syllabus for examination to be held in Dec. 2016, 2017, 2018)

Objective: The paper exposes students to theoretical as well as empirical issues relating to the labour and labour laws with special reference to India.

Unit-I

Nature and characteristics of labour markets in developing countries like India; Paradigms of labour market analysis – Classical and neo-classical; Demand for labour in relation to size and pattern of investment.

Unit-II

Supply of labour in relation to growth of labour force; Classical, neo-classical and bargaining theories of wage determination.

Unit III

Employees State Insurance Act, 1948- Objects and applicability of the schemes; Definitions: Personal injury, factory, manufacturing process, Wages, partial and permanent disablement; ESI Corporation, Standing Committee and Medical Benefit Council; Contributions; Adjudication of dispute and claims, benefits.

Unit IV

Payment Of Wages Act, 1936- Definitions – Employed person, employer, factory, industrial or other establishment, wages; Responsibility for payment of wages; Fixation of wage period; Time of payment of wages; Mode of payment; Deductions from wages, fines.

Unit V

The Payment Of Bonus Act, 1965 - Definitions – Accounting year, allocable surplus, available surplus, employee, employer, establishments, salary or wage; determination of bonus, calculation of

bonus, eligibility for bonus, disqualifications for bonus, payment of minimum and maximum bonus, set on and set off of allocable surplus, deductions of certain amounts from bonus payable, time limit for payment of bonus.

SUGGESTED READINGS

1. Basic Reading List Hajela, P.D. (1998), Labour Restructuring in India: A Critique of the New Economic Policies, Commonwealth Publisher, New Delhi. Lester, R.A. (1964),
2. Ghosh and A.N. Sharma (Eds.) (1993), Labour, employment and industrial Relations in India, B.R. Publishing Corporation, New Delhi.
3. Venkata Ratnam, C.S. (2001), Globalization and Labour-Management Relations: Sage Publications/Response Books, New Delhi.
4. Malik, K.L., Industrial Laws and Labour Laws, Eastern Book Company, Lucknow.
5. Kumar, H.L., Digest of Labour Cases, Universal Law Publishing Co P Ltd, New Delhi
6. Srivastava, S.C., Industrial Relations & Labour Laws, Vikas Publishing House (P) Ltd.
7. Sharma, J.P., Simplified Approach to Labour Laws, Bharat Law House (P) Ltd., New Delhi.

Note: Latest edition of text book may be used

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

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UNIVERSITY OF JAMMU
B.COM(HONS.) SEMESTER SECOND

ADVANCED FINANCIAL ACCOUNTING

C.No: UBHTC211

Credit: 6.

Time: 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in April/May 2017,2018, 2019)

Objective: **Objective:** his course provides the students with a detailed knowledge of accounting principles, concepts, techniques and their application to develop an ability and skills in practical work situation.

Unit-I: Hire Purchase System

Meaning and importance, basic terms used in hire purchase and instalments system, difference between hire purchase and instalment system; Journal entries and ledger accounts in the books of both the parties viz. vendor and vendee-when cash price is given ,when cash price is not given,when rate of interest is given, when rate of interest is not given, when amount of instalment is given, when amount of instalment is not given, annuity method and default and repossession.

Unit-II: Royalty

Meaning of various terms used, Journal entries and ledger accounts in the books of both the parties viz., Lessor and Lessee

Unit-III

Valuation of Goodwill

Meaning,Nature and Characteristics ,Factors,Classification , Need and Methods of valuation of Goodwill (1) Average profit method- Simple Average profit method and Weighted Average profit method, (2) Super profit method (3) Capitalization Method – Capitalisation of super profit method and Capitalisation of average profit method & (4) Annuity Method .

Valuation of Shares:

Need for valuation, factors affecting the value of shares , methods for computation of value of shares

Unit IV: Insolvency Accounts: Insolvency of sole proprietor-Meaning, conditions, various types of creditors- list to be prepared, laws governing settlement of accounts, difference between Presidency Towns Insolvency Act ,1909 and Provincial Insolvency Act ,1920, Preparation of statement of affairs and deficiency accounts.

Unit –V: Insurance Claims

Meaning of Insurance claims, Steps for ascertaining insurance claims; Computation of loss of stocks with abnormal items including consequential loss of profit and application of average clause,

REFERENCES

1. Gupta R. L. – Advanced Financial Accounting – S. Chand & Sons
2. Kumar, Anil S. – Advanced Financial Accounting – Himalaya Publication House
3. Shukla and Grewal : Advanced Accounts (S. Chand & Ltd. New Delhi)
4. Jain and Narang : Advanced Accounts (Kalyani Publishers, Ludhiana)
5. Sr. K. Paul : Accountancy, Volume –I and II (New Central Book Agency, Kolkatta)
6. R. K..Lele and Jawaharlal : Accounting Theory (Himalaya Publishers)
7. Dr. L. S. Porwal : Accounting Theory (Tata McGraw Hill)
8. Robert Anthony, D. F. Hawkins & K. A. Merchant : Accounting Text & Cases (Tata McGraaw Hill)
9. Dr. S. N. Maheshwari : Corporate Accounting (Vikas Publishing House Pvt. Lit. New Delhi)
10. Dr. Ashok Sehgal& Dr. Deepak Sehgal : Advanced Accounting (Taxmann, New Delhi)

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

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Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

60% weightage should be given to problems demanding numerical solutions.

UNIVERSITY OF JAMMU
B.COM(HONS.) SEMESTER SECOND

CONTEMPORARY MANAGEMENT

C.No: UBHTC212

Credit: 6.

Time: 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in April/ May 2017,2018, 2019)

Objective :The basic objective of this course is to provide knowledge about contemporary issues in the business management & organization.

Unit-1:Globalisation & Comparative Management

Globalisation of management, changing profile of business environment; Different forms of international business; Managerial functions in global business; Diversity in management practices; Management styles in different nations; Japanese Vs. Korean management style; Comparative analysis of American, Japanese and Chinese leadership style.

Unit-II:Knowledge Management

Concept, drivers and cross functional areas of knowledge management; Total quality management- Evolution, basic of TQM, approaches to quality management by Deming, Juran and Crosby; Six sigma- Concept, steps involved in launching six sigma and benefits derived.

Unit-III: Management Of Change

Concept of change, nature of change, factors affecting change; Planned change- Objectives of planned change, process of planned change; Human response to change- Causes for resistance to change, overcoming resistance to change, conditions favouring change management; Challenges before managers.

Unit-IV: Business Ethics

Concept of ethics; Theories of ethics; Ethics in marketing, accounting & finance, HRM; Social responsibility-Concept and areas; Corporate governance-Concept; Corporate citizenship-Concept.

Unit-V:Advances in Management

Time management: Concept, need, techniques for effective time management, motivation for time management; Cross cultural management-Concept, need and importance; Disaster management-Concept and agencies

BOOKS RECOMMENDED

- 1 Rao, P. Subha : Management & Organisational Behaviour, Himalaya Publishing House, New Delhi
- 2 Rao, V.S. P & Krishna, V. Harri : Management-Text and Cases, Excel Book Pub., New Delhi
- 3 Singh, P. Kour, R. and Singh, H : Principals of Management, Kalyani Publishers, New Delhi.
- 4 Prasad, L.M : Management –Theory and Practice, Sultan Chand, New Delhi
- 5 Koontz : Principles of Management, Tata McGraw Hill,
- 6 Chandan, J.S : Management Concepts and Strategies, Vikas Publications, New Delhi
- 7 Gupta, S.K. and Joshy, R : Human Resource Management, Kalyani Publishers, New Delhi.
- 8 Robbins & Coulter : Management, Prentice Hall of India, 8th Edition.

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

Section-A: This section will contain five short answer questions selecting one from each unit. Each question carry 4 marks .A candidate is required to attempt all the five questions. Total weightage to this section shall be 20 marks.

Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

UNIVERSITY OF JAMMU
B.COM(HONS.) SEMESTER SECOND

BUSINESS STATISTICS

C.No: UBHTE213

Credit: 4

Time: 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in April/ May 2017,2018, 2019)

Objective: The objective of this course is an attempt to let the students know about various measures of central tendency, dispersion, index numbers and time series.

Unit-I :Introduction

Meaning, features, scope, function and limitations; Brief introduction of statistical techniques, sources of collecting data; Classification and presentation of data-Purpose of classification, essentials of classification, kinds of classification, objectives of tabulation, tabulation of data.

Unit-II: Measures of Central Tendency

Computation of arithmetic mean, weighted mean, Geometric mean, Harmonic mean, Median, Quartiles, Deciles, Percentiles and Mode in case of grouped and ungrouped data.

Unit-III: Measures Of Dispersion

Mean deviation, Standard deviation, Quartile deviation, Range and their coefficients; Variance and Coefficient of variation; Skewness.

Unit-IV:Index Numbers

Meaning, types, uses, steps and problems in the construction of index number; Fixed base and chain base index number; Computation of weighted price index by Laspayre's, Paasche's & Fisher's; Tests for index numbers, Chain based index number ; Cost of living index number (Simple numerical exercises).

Unit-V: Analysis of Time Series

Nature and decomposition of time series-Analysis of trend-Polynomial trend-Exponential trend-Non linear growth curves-Moving average method-Seasonal component (Simple numerical exercise)

TEXT BOOKS

- 1 Gupta, S.C : Fundamentals of Statistics, Himalaya Pub., New Delhi.
- 2 Hans, Gupta & Aggarwal : Business Statistics, Kalyani Publishers, New Delhi
- 3 Gupta, S.C & Gupta, M.P : Business Statistics, Sultan Chand Pub., New Delhi
- 4 Tulsain, P.C & Jhunjnawalla, B. : Business Statistics, S. Chand Pub., New Delhi

NOTE FOR PAPER SETTER

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Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

- **60% weightage should be given to problems demanding numerical solution**

UNIVERSITY OF JAMMU
B.COM (HONS.) SEMESTER SECOND
MONETARY ECONOMICS

C.No: UBHTE214

Credit: 4

Time: 3 Hrs

External Exams: 80 Marks

Internal Assessment: 20 Marks

Total : 100 Marks

(Syllabus for examination to be held in April/ May 2017,2018,2019)

Objective: This course exposes the students to the theory and functioning of the monetary and financial sectors of the economy.

Unit-I : Money & Monetary Standards

Money and credit definition of money-theoretical and empirical, classification and functions;
Monetary standards-Gold and paper; System of note issue; Measures of money supply.

Unit-II: Value Of Money

Value of money-Concept and measurement; Quantity theory of money-Cash transaction and cash balance approaches, Keynes theory of money and prices

Unit-III: Demand And Supply Of Money

Demand for money-Classical, Keynes and Friedman's approaches; Supply of money- Components and determinants; Money multiplier-Concept and determinants

Unit-IV: Commercial Banking

Commercial banks-Functions and the process of credit creation; Banking sector reforms in India;
Microfinance: Concept and progress in India

Unit-V: Functions of Central Banks

Central bank- Objectives and methods of credit control; Monetary policy: Objectives, targets and indicators; Monetary policy of RBI: An overview.

REFERENCE BOOKS

1. Avadhani, V.A. : Investment and Security markets in India, Himalaya Publishing House, New Delhi
2. Bhole, L.M. : Financial Institutions & Markets, Tata McGraw-Hill Publishing Co., New Delhi
3. Geoffrey Crowther : An Outline of Money. Read Book Publisher
4. L.V. Chandler : An Introduction to Monetary Economics. Manchester
5. L.V. Chandler, and S.M. Goldfield : The Economics of Money and Banking, Harper and Row, New York
6. McCallum, B.T., : Monetary Economics: Theory and Policy, New York: Macmillan Publishing Company
7. Mitra, S : Money and Banking, World Press
8. Miskin, F. : Monetary Policy Strategy, MIT Press, Cambridge
9. . Sethi, T.T. : Monetary Economics: S. Chand and Co., New Delhi
10. Suraj B. Gupta : Monetary Planning. Oxford University Press, India

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

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Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.

UNIVERSITY OF JAMMU
B.COM (HONS.) SEMESTER SECOND
BUSINESS LEGISLATION

C.No: UBHTE215
Credit: 4.
Time: 3 Hrs

External Exams: 80 Marks
Internal Assessment: 20 Marks
Total : 100 Marks

(Syllabus for examination to be held in April/May 2017,2018,2019)

Objective: The basic objective of this course is to provide knowledge about laws applicable to manage business affairs effectively.

Unit-I: Law Of Contract

Definition and essential elements of a valid contract; Agreement - Definition, kinds of agreements, distinction between agreement and contract; Proposal – Definition, essential of a valid proposal, distinction between offer and invitation; Acceptance – Definition, essential of a valid acceptance; Free consent, coercion, undue influence, fraud and misrepresentation; Contractual capacity; Discharge of a contract; Remedies for breach of contract.

Unit-II: Contract Of Indemnity , Guarantee And Agency

Meaning and definition of contract of Indemnity and Guarantee, distinction between indemnity and guarantee; Circumstances in which surety is discharged from liability; Agency contract–Creation of agency, classification of agents, agency by operation of law and termination of agency.

Unit III: Sale of Goods Act

Definition, feature and formation of contract of sale; Condition and warranty- Meaning, distinction and types; Performance of Contract of Sale; Unpaid seller-Meaning and rights of unpaid seller against Goods/the buyer.

Unit IV: Negotiable Instruments

Definition, features of various negotiable instruments-Cheque, bills of exchange, promissory note; Various parties to negotiable instruments; Remedies for dishonouring of negotiable instruments

Unit V: Consumer Protection Act

Consumer Protection Act: Important definitions; Rights and duties of Consumers; Consumer Redressal Forums in India-Compositions and functions.

BOOKS RECOMMENDED

- | | | | |
|----|----------------------------|---|---|
| 1 | Bulchandani, K.R. | : | Business Law for Management, Himalaya Pub. House, New Delhi. |
| 2 | Chawla and Garg | : | Business Law, Kalayani Publishers, New Delhi |
| 3 | Kapoor, N.D | : | Business Law, Sultan Chand & Sons, New Delhi |
| 4 | Gulshan ,J.J | : | Business Law Including Company Law, New Age International Publisher |
| 5 | Kuchhal ,M.C. | : | Business Law, Vikas Publication |
| 6 | Singh Avtar | : | The Principles of Mercantile Law, Eastern Book Company, Lucknow |
| 7 | Maheshwari & Maheshwari | : | Business Law, National Publishing House, New Delhi |
| 8 | Chadha ,P.R. | : | Business Law, Galgotia Publishing Company, New Delhi |
| 9 | Khergamwala, J.S. | : | The Negotiable Instruments Act, N.M Tripathi Pvt, Ltd, Mumbai |
| 10 | Bhushan Bharat, Abbi Rajni | : | Business & Industrial Law, Sultan Chand, New Delhi |

NOTE FOR PAPER SETTER

Equal weightage shall be given to all the units of the syllabus. The external paper shall be of the two sections viz, A & B.

Section-A:This section will contain five short answer questions selecting one from each unit. Each question carry 4 marks .A candidate is required to attempt all the five questions. Total weightage to this section shall be 20 marks.

Section-B: This section will contain ten long answer questions of 12 marks each. Two questions with internal choice will be set from each unit . A candidate has to attempt any five questions selecting one from each unit. Total weightage to this section shall be 60 marks.