

Acquisition Section/Technical Section

The section procures all the bills along with the books as per the terms and conditions settled for the respective financial year for verification of the prices and bibliographic details for pass and payment to the vendors. The books are accessioned manually and afterwards the computerised accessioning of the books is done using Libsys software.



SERVICES

- Price verification of outstanding books is also carried out for issuance of no objection certificates.
- The bibliographical details of the lost books are written off from the records after receiving the fee receipt.
- Technical treatment to the books as per the universe of subject is provided using DDC scheme of Classification.

- Bibliographic database of the books of Dhanvantri and all the departmental libraries of the University of Jammu is prepared by using libsys software.
- OPAC (On line Public Access Catalogue) of the books is created for online retrieval of the resources for ease of access.