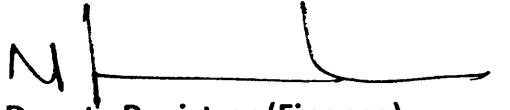
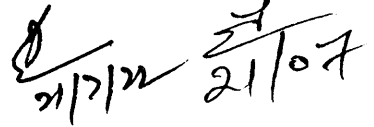


UNIVERSITY OF JAMMU

Circular

Subject:- Record note of the CoS meeting chaired by Chief Secretary, J&K UT on 25th of April, 2022.

Kindly find reproduced on back side letter No. HED-Gen/106/2022-04-HED dated 28-06-2022 received from the Deputy Director Planning, Higher Education Department pertaining to the subject cited above. In this regard, all the concerned Heads of the Departments/ Directors/ Branch officers/ XEN, UWD are requested to kindly do the needful accordingly.


Deputy Registrar (Finance)


No: Fin./2022-23/ 2109-26
Dated: 21/07/2022
Copy to:-

1. Spl. Secy. to Vice-Chancellor
2. Sr. P.A. to Registrar/ Controller of Examinations/ Director, College Dev. Council
3. Dean Students Welfare/ Provost (Boy's/ Girl's Hostel) Dean Students Placement
4. All Heads of the Teaching Departments of the University
5. Sr. P.A. to Joint Registrar (Finance)
6. All Dy. Registrars/Asstt. Registrars
7. Content Manager, University Website for uploading the same in the University Website under the link 'Finance Wing'.
8. I/c (Services)
9. Guard File

Encl :- Agenda item no. 3 of the record note

Government of Jammu & Kashmir
Higher Education Department,
Civil Secretariat, J&K, Jammu/Srinagar

Registrar
University (all)

Mission Director,
RUSA (J&K)

Principal
GDC/GCET/COE (all).

No: HED-Gen/106/2022-04-HED

Dated: 28-06-2022

Subject: Record note of the CoS meeting chaired by Chief Secretary, J&K UT on 25th of April, 2022.

Sir,

I am directed to enclose copy of the record note of the CoS meeting chaired by Chief Secretary, J&K UT on 25th of April, 2022 issued vide endorsement No: PS/CS/2022/133-J dated: 26.04.2022 and to request you to strictly implement the decision with regard to Agenda item No.3 of the record note. Action Taken Report be shared with the Department.

Encl: (as above).

Yours faithfully,

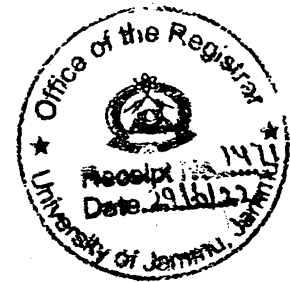
Deputy Director Planning
Higher Education Department

Copy to the:

1. Private Secretary to Principal Secretary to Government, Higher Education Department for information of the Principal Secretary.

S.O/HA
30/6

XEN / D.R. (RUSA)
Registrar
29/6/2022



Government of Jammu and Kashmir
OFFICE OF THE CHIEF SECRETARY
Civil Secretariat, J&K

Record Note of the CoS Meeting chaired by the Chief Secretary, J&K on 25th April, 2022


At the outset, the Chief Secretary congratulated all Administrative Secretaries for excellent performance during the VVIP visit on 24.04.2022, while highlighting certain areas where improvements could have been made.

During the CoS meeting, following issues were discussed and directions issued are mentioned against each-

S. No	Agenda	Directions
1	E-Compendium completed projects	<p>of All departments were asked to compile and upload the e-compendium of all works completed in 2021-22 along with the geo-tagged photographs, analysis of ticket size and time series data by 30.04.2022.</p> <p>The time series data shall include details such as tendered cost, allotted cost, actual completion cost, date of commencement and date of completion of the projects.</p> <p>Further, the departments shall assess the completed works on their size, quality and financial discipline/implications with a focus on specifications and conditions laid out in the tender document.</p>
2.	Deliverables	The 11 departments which have not submitted timelines for deliverables were asked to submit the timelines at

		<p>the earliest. The implementation of the approved deliverables shall commence from 01.05.2022.</p> <p>Further, all departments were asked to submit respective lists of projects to be completed in 2022-23 including the innovations, prestigious/high-value and high-impact projects by 01.05.2022.</p>
3.	Tenders	All departments were asked to float tenders for all approved works at the earliest so as to ensure their timely commencement and completion.
4.	District Plans	All departments were asked to formulate their respective components in the twenty district plans and undertake capacity building of district officers. The Mentor Secretaries were asked to oversee and monitor the implementation of these District Plans, besides conducting regular meetings with the District concerned.
5.	IT initiatives	<p>The IT Department was asked to make LG Dashboard fully functional.</p> <p>The Planning Development and Monitoring Department was asked to work on the criterion behind rankings under the District Governance Index to better capture the ground realities.</p>
6.	Shri Amarnathji Yatra	All departments were asked to ensure proper coordination towards a well planned and coordinated Shri Amarnathji Yatra-2022.
7.	BEAMS	The Administrative Secretaries were asked to regularly login on BEAMS

			portal which will be helpful in financial management. The Finance Department shall also monitor the same.
8.	Administrative agendas	Council	The Chief Secretary reiterated earlier directions of timely submission of Administrative Council agendas and informed that introduction of Table Agendas is not a desirable practice and would be permitted only in extreme exigencies. The departments were asked to ensure timely submission of Administrative Council agendas for proper scrutiny by the GAD and Finance (wherever required).
9.	Functioning of Secretariats	Civil	The Chief Secretary directed that in view of upcoming important events, Administrative Secretaries shall remain present at Srinagar and Jammu Civil Secretariats in a ratio of 2/3 rd and 1/3 rd , respectively, till further orders.


(Sana Khan) 26.04.22

Under Secretary with the Chief Secretary

No: PS/CS/2022/133-J

Dated: 26-04-2022

Copy to the:-

1. All Administrative Secretaries.
2. Principal Secretary to the HLG.
3. Private Secretary to the Chief Secretary.