

UNIVERSITY OF JAMMU  
CIRCULAR

It is hereby circulated for the information of all the concerned Heads of the Departments/Directors/Rectors/Coordinators/Branch Officers that the State Govt. vide circular issued under endorsement No.FD-VII-08(111)2004-05 dated 25/10/2017 (copy enclosed) has imposed Austerity Measures in Govt. spending.

Accordingly the concerned are hereby requested to adhere to the provisions contained in the said circular in letter and spirit.

No. Fin./2017-18/ 6067 - 75  
Dated: 02/11/2017

*Shewca*  
11/11/17  
Assistant Registrar (B&F)  
*File*  
31/11/17  
*JY*  
31/11/17

**Copy to:-**

1. Spl. Secy. to the Vice-Chancellor.
2. P.S to Dean Academic Affairs.
3. Sr. P.A. to Registrar.
4. Sr. P.A. to Controller of Examinations /Director, Colleges Dev. Council.
5. Sr. P.A. to Joint Registrar (Finance), (Examinations).
6. Prof. R.K. Ganjoo, Convener, Website Monitoring Committee.
7. Content Manager, University Website **with the request that this circular be uploaded in the University Website under the Link 'Finance Wing'. Further the circular be e-mailed to all the concerned under their official accounts.**
8. Guard File.



Government of Jammu & Kashmir  
Civil Secretariat, Finance Department

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**Subject: Austerity Measures in Government spending.**

**CIRCULAR**

In order to promote fiscal discipline the following instructions are issued for compliance by all the Government Departments and Bodies funded by the Government:

- i. Utmost economy shall be observed in organizing Conferences/Seminars/Workshops. Only such conferences, seminars, workshops etc. which are absolutely essential should be held.
- ii. Holding of exhibitions/ fairs/ seminars/ conferences outside the State is strongly discouraged except in the case of exhibition for tourism or handicrafts promotion.
- iii. There will be a ban on holding of meetings and conferences at private hotels. Government buildings/ Premises would be utilized instead.
- iv. Purchase of new vehicles to meet the operational requirement is permitted, but only against condemnation as a replacement measure and with prior concurrence of the Finance Department.
- v. Travel expenditure should be regulated so as to ensure that each Department remains within the allocated budget for the same. Re-appropriation/ augmentation proposals on this account will not be entertained.
- vi. The officers should travel only by economy class within the country regardless of entitlement.
- vii. In all cases of air travel, the lowest air fare ticket available for entitled class is to be purchased/procured.
- viii. Facility of Video Conferencing may be used effectively and travel for the purpose of attending meetings should be avoided to the extent possible.
- ix. No fresh financial commitments will be made on items which are not provided for in the approved Budget.

Sd/-

**(Navin K. Choudhary), IAS**  
**Principal Secretary to Government**  
**Finance Department**  
Dated: 25-10-2017

No: FD-VII-08(111) 2004-05

Copy to:-

1. Vice Chairman & Director General, J&K IMPARD.
2. Financial Commissioner (Revenue), J&K.
3. Director General of Police, J&K.
4. All Principal Secretaries to Government.
5. Principal Secretary to the Governor.
6. Principal Secretary to Government, Election Department.
7. Principal Secretary to the Chief Minister.