

UNIVERSITY OF JAMMU

NOTIFICATION NO. 2 OF 2021
DATED: 19-02-2021.

SUBJECT: UNIVERSITY STATUTES

The Hon'ble Chancellor, in exercise of the powers vested in him under Sub-section (4)(a) of Section 41 of the Kashmir and Jammu Universities Act, 1969, has been pleased to accord his assent to the Statutes vide letter No. GS/24/86th/UC/JU/2019/713 dated 10th February, 2021, approved by the 86th meeting of the University Council held on 11.09.2020 at the Raj Bhavan, Jammu, vide Resolution No./s 86.11, 86.12, 86.13, 86.14, 86.16, 86.21, 86.22, 86.27, 86.28, 86.36, 86.37, 86.41, 86.42, 86.47, 86.49, 86.51, 86.54, 86.59, 86.67 as given in Annexure to this Notification.

These are notified for the general information.

No: Coord/86_UC/Statutes/21/1521-1720
Baba Saheb Ambedkar Road,
Jammu (Tawi) - 180 006.
Dated: 19-02-2021.

Nasrullah
REGISTRAR

Cham
19/2/21

Copy to:

1. Financial Commissioner to Govt., Finance (Financial Advisor to Universities), Civil Secretariat, Jammu
2. The Principal Secretary to the Hon'ble Lt. Governor (Chancellor), Raj Bhavan, Jammu.
3. Commissioner/ Secretary to Govt. Higher Education Department, J&K Govt., Civil Secretariat, Jammu.
4. Secretary to Govt., Planning & Development Dept., Civil Secretariat, Jammu .
5. The Private Secretary/Additional Secretary/Deputy Secretary/Under Secretary to the Hon'ble Lt. Governor (Chancellor), Raj Bhavan, Jammu.
6. All members of the University Council/Syndicate, University of Jammu.
7. Spl Secretary to the Vice-Chancellor, University of Jammu/Kashmir.
8. Sr. P.A. to Dean Academic Affairs, University of Jammu.
9. Dean Research Studies, University of Jammu.
10. Deans of the Faculties of the University of Jammu.
11. Dean Students Welfare, University of Jammu.
12. Sr. P.A. to Registrar/Controller of Examinations, University of Jammu/Kashmir.
13. Coordinator, All Campuses of the University.
14. All Rectors/Directors of Campuses.
15. Sr. P.A. to Director, Colleges Development Council/Department of Life Long Learning/Directorate of Distance Education/Sports & Physical Education/ DIQA
16. Sr. P.A. to Joint Registrar (Finance).
17. Principals of all affiliated Colleges of the University.
18. I/c Librarian, Dhanvantri Library, University of Jammu.
19. All Branch Officers of the Registry.
20. Asstt. Director, IT Enabled Services & Management with the request to upload the notification.

ANNEXURE TO NOTIFICATION NO. 2 OF 2021 DATED: 19-02-2021.

- I/ Relaxation of clause (iii) of Statute 41 of the Statutes for Three Year B.A./B.Sc./B.Sc. Home Science/ B.Com.(GENERAL)/BBA/BCA/B.Com. Honours/B.A. English Honours Programmes under Choice Based Credit System in the **Chapter-XLII, Vol-II** of the University Calendar, as approved by the University Council vide **Resolution No. 86.11.**
- II/ Amendments in the Statute 13 (Merit Determination) of the Statutes governing admission to the various Academic programmes of the University of Jammu for the Academic Session 2019-20, incorporated in the **Admission Brochure** of the University, as approved by the University Council vide **Resolution No. 86.12**, which reads as under:

Amended Statute (JUET-2019-20)
<p>13. MERIT DETERMINATION: Admission to PG/Diploma/UG Programmes of the University of Jammu/ Offsite Campuses/ Affiliated Colleges shall be made on the basis of merit of the eligible candidates. Inter-se-merit of a candidate seeking admission of a programme of study in a teaching department, shall be determined by the concerned admission committee and where necessary, in consultation with the committee constituted to assess achievement in reserved categories of Sports/ Cultural & Literary, and N.C.C./ N.S.S/ Bharat Scouts & Guides activities.</p> <p>(A) Academic Merit as Selection Criterion: The criteria to determine merit shall be as follows:</p> <p>The Merit of the candidate shall be calculated on the basis of total marks obtained in all the semesters in BA/B.Sc/B.Com/BBA/BCA etc. course examination (Semester I to Semester VI put together (General, 10+2+3 pattern) and accordingly 75% weightage to the marks in calculation of the final merit.</p>

- III/ (i) Change in nomenclature of Engineering Programme offered by the University Institute of Engineering and Technology (UIET), University of Jammu from Bachelor of Engineering (B.E) programme to Bachelor of Technology (B.Tech.) programme.
- (ii) Statutes governing Bachelor of Technology (B.Tech.) programme offered in the UIET, University of Jammu as given in **Annexure-I** shall be incorporated as new **Chapter XLIX-A, Vol-II** in the University Calendar, as approved by the University Council vide **Resolution No. 86.13.**
- IV/ Updation of the Departmental Profile Statutes/Eligibility Criteria/Merit/ determination in the light of CBCS and Non CBCS for incorporation in the Admission Brochure-2019 and for effecting admissions from the Academic Session 2019-20 shall be incorporated in the **Chapter XVI, Vol-I** of the University Calendar vide **Resolution No. 86.14**, which reads as under:

Programme of study	Amendment
Buddhist Studies	A candidate seeking admission to the programme must have passed/ appeared in the final year/ semester (as case may be) with 45% of aggregate marks (40 % in case of SC/ST candidates) of Bachelor's Degree in Arts. Bachelor's Degree Examination from other than Arts Stream with 60% marks.
Human Genetics	For seeking admission in M.Sc. Human Genetics programme, a candidate must hold Bachelors degree under the 10+2+3 pattern of education in Biological Sciences, Pharmacy, Agriculture Sciences, Veterinary Sciences, Fishery Sciences or Bachelors degree in Engineering/ Technology or Medicine (M.B.B.S), B.A.M.S, B.U.M.S. , B.D.S or any other relevant field of life sciences with minimum 55% marks.
Political Science	A candidate seeking admission in M.A Programme must have passed/appeared in the final year of Bachelor Degree examination with Political Science as a Core Course/ Subject or B.A. Honours Political Science.
Applied Geology	A candidate seeking admission to the programme must have passed/ appeared in the final year of B.Sc examination with Geology as one of the Core Courses/Subject .
Dogri	A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree Examination in any stream but the preference will be given to candidates as per following criteria: a) Studies Dogri as a Core Course/ Subject at UG Level b) Honours in Dogri c) Studied any Language at UG Level d) Any other streams.
English	For admission to the programme, first preference will be given to the candidates who have passed/appeared in B.A (Honours) in English both under CBCS and Non CBCS. The second preference will be given to: (1) the candidates who have passed/appeared the qualifying examination with English Literature as Core Course/ Subject irrespective of whether the examination passed is in Arts, Science or Commerce stream (under Non CBCS). (2) A candidate who has passed/ appeared the qualifying examination without English Literature subject (both under CBCS and Non CBCS) may also be considered subject to the availability of seats, if any, provided he/she has scored a minimum of 60% in the qualifying examination.
Education	A candidate seeking admission to M.Ed programme must have passed B.Ed with 50% marks OR appeared in the final B.Ed examination. However, those seeking admission to M.A. Education programme must have passed/appeared in the final year of bachelor degree examination with Education as a Core Course/ subject .
Hindi	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination with Hindi as a Core Course/ Subject or honours in Hindi language.
History	A candidate seeking admission to the programme must have passed/appeared in the final year of bachelor degree examination. Preference will be given as: i) History Honours ii) History as one of the Core Courses/ Subject at Under Graduate level. iii) Allied / Social Sciences as one of the subject at Under Graduate level not less than 55% marks in the subject.

Psychology	A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor Degree examination with Honours in Psychology or with Psychology as one of the <u>Core Courses/ subject</u> .
Punjabi	A candidate seeking admission to the programme must have passed/appeared in the final year of Bachelor degree examination with Punjabi as a Core Course/ Subject or with Honours (Gyani) in Punjabi and Bachelor Degree in any discipline / subject with 60% or more marks is also eligible.
Sanskrit	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination with Sanskrit as a <u>Core Course/ Subject</u> . A candidate with honours examination in Sanskrit or Master's Degree in Hindi or Shastri or Acharaya from Rashtriya Sanskrit Sansthan (Deemed University) <u>Lal Bahadur Shastri Sanskrit Vidya Peeth, New Delhi, Sampurna Nand Sanskrit University, Varanasi, or any University/ Institution recognized by the UGC</u> and Bachelor's Degree in any discipline/ subject with 60% or more marks, <u>in any UGC recognized University / Institution</u> is also eligible.
Urdu	A candidate seeking admission to the programme must have passed/ appeared in final year of bachelor degree examination with Urdu, Persian or Arabic as <u>Core Course/ Subject</u> or with honours examination in any of the above said languages.
Economics	A candidate seeking admission to the programme must have passed/appeared in the final year of bachelor degree examination with Economics as a <u>Core Course/ Subject</u> . 10% of the total seat will be available to following students: 1. Those who have passed B.A. with Economics from other than University of Jammu with not less than 60% marks 2. Those who have passed BBA / B.Com. from University of Jammu / Other than University of Jammu Combined merit list will be prepared for the students falling under this category.
Sociology	A candidate seeking admission to the programme must have passed / appeared in the qualifying examination in Sociology <u>as one of the Core Courses/ Subjects in the Qualifying Examination</u> . <u>However, a candidate who has passed / appeared in B.A. (other than Sociology as Core Subject)/ B.Com/ B.B.A/ B.Sc/ B.Sc Agriculture/ B.Sc. Home Science/ LL.B (Professional) etc. Examination securing a minimum of 60% of the aggregate marks shall be eligible under Second Preference.</u>

V/ Adoption of the admission guidelines of B.Tech programme in the University Institute of Engineering & Technology, University of Jammu, (UIET) Janglote, Kathua from the Session 2018-19 onwards as per **Annexure-II** shall be incorporated as new **Chapter XLIX-A, Vol-II** in the University Calendar, as approved by the University Council vide **Resolution No. 86.16**.

VI/ Replacement of "Permanent Residence Certificate" with "Domicile Certificate" wherever prescribed for Admission in the University of Jammu from the Academic Session 2020-21 and onwards, shall be incorporated in the Admission Brochure of the University, approved by the University Council vide **Resolution No. 86.21**.

VII/ Implementation of 10% reservation for the Economically Weaker Sections (EWSs) for admission to the various programmes offered in the University of Jammu from the Academic Session 2019-20 shall be incorporated in the Admission Brochure of the University, approved by the University Council vide **Resolution No. 86.22**, as per the criteria as under:

1. There shall be a reservation in all the programmes/courses offered by the University for the Economically Weaker Sections (EWSs) of society, who are not covered under the existing scheme of reservation for the Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes etc.
2. The reservation would be in addition to the existing reservation and subject to a maximum of 10% of the prescribed in-take capacity in each programme/course.
3. These seats (EWSs) shall not be convertible i.e. if the seat/s under this category remains vacant in any programme, it shall not be converted to Open or any other Category.
4. The definition of Economically Weaker Sections shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.

VIII/ Adoption of Statutes/Scheme/Syllabi Governing the Bachelor of Vocation Programme (B.Voc.) as per **Annexure-III** shall be incorporated as new **Chapter XLII-C, Vol-II** in the University Calendar, as approved by the University Council vide **Resolution No. 86.27**.

IX/ Amendment in Statute 5.2 of the Statutes governing Thesis-Subject and Guide for the Doctor of Medicine (M.D.) and Master of Surgery (M.S.) Examinations shall be incorporated in the **Chapter LVI, Vol-II** of the University Calendar vide **Resolution No. 86.28**, which reads as under::

Existing Statutes	Amended Statute
<p>5.2 Each Post-graduate teacher, with the prior approval of the Head of the Department & the Principal of the College concerned, shall assign to each of his candidates, within a period not exceeding four months from the start of 2nd year of Postgraduate studies, a subject of research to work upon during the Postgraduate Course, under the guidance & direction of the Post-graduate teacher.</p> <p>Provided that in the case of post-graduate students who have successfully done their post-graduate Diploma course in the Faculty of Medicine in the same subject, the post-graduate Teacher, with the prior approval of the Head of Department & Principal of the College concerned, shall assign to the candidate within a period not exceeding four months from the start of 1st year of Post-graduate studies, a subject of research to work upon, during the post-graduate course, under the guidance and direction of the Post-graduate teacher.</p>	<p>5.2 Each Post-graduate teacher, with the prior approval of the Head of the Department & the Principal of the College concerned, shall assign to each of his candidates, within Six Months of joining the Postgraduates in respective discipline from the start of 1st year of Postgraduate studies, a subject of research to work upon during the Postgraduate Course, under the guidance & direction of the Post-graduate teacher.</p> <p>Provided that in the case of post-graduate students who have successfully done their post-graduate Diploma course in the Faculty of Medicine in the same subject, the post-graduate Teacher, with the prior approval of the Head of Department & Principal of the College concerned, shall assign to the candidate within a period not exceeding four months from the start of 1st year of Post-graduate studies, a subject of research to work upon, during the post-graduate course, under the guidance and direction of the Post-graduate teacher.</p>

X/ Incorporation of the provision w.r.t. cancellation of the admission of the Under Graduate student(s) of the affiliated Degree Colleges of the University of Jammu after observing the following formalities, in **Chapter XLII, Vol-II** of the University Calendar as approved by the University Council vide **Resolution No. 86.36:**

- (i) A student can apply to the University for cancellation of his/her admission by submitting a written request in the office of the Controller of Examinations at the commencement of the Odd Semester.
- (ii) No student who has joined a course in a University affiliated Degree College shall be admitted to the same course or another college unless:
 - (a) He/She has obtained "No Objection Certificate" from the Principal of the College from where he/she intends to cancel the admission.
 - b) The "No Objection Certificate" issued by the College Principal shall clearly indicate that he/she has paid Tuition fee for the period the student remained on the rolls of the College concerned.
 - c) The application for cancellation of admission submitted by a candidate must be accompanied with a fee of Rs. 300/- or as may be prescribed from time to time without which the application shall not be entertained.
 - d) The admission shall be cancelled in all the semesters of the courses of study, in which he/she had previously studied in that College.
- (iii) After cancellation of his/her admission if the student wants revival of his/her admission in that particular institution within the prescribed period he/she can apply for the same, subject to availability of seat by submitting a fee of Rs.180/- in the University Chest after producing "No Objection Certificate" from the College Principal concerned.

XI/ Incorporation of Qualification for the admission to the P.G. Diploma in Bioinformatics (One Year) under the UGC Innovative Program as Graduation in any branch of Science, in **Chapter LXVI-B, Vol-II** of the University Calendar & **Admission Brochure**, as approved by the University Council vide **Resolution No. 86.37.**

XII/ Introduction of One Year PG Diploma in Museology and Conservation in the Centre for Studies in Museology, Faculty of Social Sciences, shall be incorporated as new **Chapter LXVI-E, Vol-II** of the University Calendar as approved by the University Council vide **Resolution No. 86.41.**

XIII/ Introduction of Two Years Executive MBA Programme in The Business School (TBS) shall be incorporated as new **Chapter LV-C, Vol-II** of the University Calendar as approved by the University Council vide **Resolution No. 86.42.**

XIV/ Adoption of Statutes for Migration of a Candidate from one College/Institution to another in an Academic Session as per **Annexure-IV** shall be incorporated in **Chapter XLII, Vol-II** of the University Calendar as approved by the University Council vide **Resolution No. 86.47**.

XV/ Incorporation of Qualification for admission to P.G. Diploma in Global Destination Management (One Year) under UGC Innovative Programme as Graduate in any stream, in **Chapter LXVI-F, Vol-II** of the University Calendar & **Admission Brochure** as approved by the University Council vide **Resolution No. 86.49**.

XVI/ Incorporation of special provision of supernumerary Ph.D seats not exceeding 10% of the total seats available in the department for the college teacher (HEI) shall be incorporated in **Chapter LVIII, Vol-II** of the University Calendar as approved by the University Council vide **Resolution No. 86.51**.

XVII/ Incorporation of digital signature of the Controller of the Controller of Examination on Grade sheets of the Post Graduate Courses (under Choice Based Credit System pattern), the safety features like QR code shall be embedded on, in **Chapter XXXVIII, Vol-II** of the University Calendar as approved by the University Council vide **Resolution No. 86.54**.

XVIII/ Incorporation of engagement of the superannuated teachers upto the age of 70 years in all the Non-Govt. Professional Colleges affiliated to the University of Jammu, in **Chapter IV, Vol-I** of the University Calendar as approved by the University Council vide **Resolution No. 86.59**.

XIX/ Delegation of Financial Powers related to the purchases and sanctions in respect of the Revenue Account of the Budget as per the **Annexure-V**, and the GFR rules be followed.

The Head of Department/Principal Investigator of the concerned research project shall have the Financial powers equivalent to that of Registrar,

Chapter-XXXVII-E, Vol-I of the University Calendar shall be replaced by revised delegation of powers in respect of sanctions/purchases, as approved by the University Council vide **Resolution No. 86.67**.

STATUTES GOVERNING BACHELOR OF TECHNOLOGY PROGRAMME

1. DURATION

1.1 There shall be a 4 years Bachelor's Degree Course in Technology (hereafter referred to as B.Tech Degree Course). Both the comprising the following eight academic semesters:-

1. B.Tech 1st Semester
2. B.Tech 2nd Semester
3. B.Tech 3rd Semester
4. B.Tech 4th Semester
5. B.Tech 5th Semester
6. B.Tech 6th Semester
7. B.Tech 7th Semester
8. B.Tech 8th Semester

The maximum time duration to complete the B.Tech Degree course will be 8 years. If a candidate fails to complete the B.Tech course within 8 years, his/her registration for B.Tech course shall stand cancelled.

1.2 The academic Calendar as given in Appendix be adopted in B.Tech Statutes. The academic year comprising a Capsule of two semesters (odd and even) shall normally commence in the first week of August, each Year.

1.3 The examination for the B.Tech. Degree in Technology shall be conducted in the following disciplines:-

- a) Civil Engineering
- b) Computer Science & Engineering

And such other disciplines as may be approved by the University from time to time.

2. ADMISSION

2.1 Admission to the 1st Semester of 4 years B.Tech. Degree Course shall be open to such candidates as have passed 12 years examination under 10+2 scheme with English, Mathematics, Physics and Chemistry (Science Group) from J&K State Board of School Education or any other examination conducted by a University/ State Board of Secondary Education recognised as equivalent thereto with not less than 50% marks in aggregate in the qualifying examination in respect of open category and 40% marks in aggregate in respect of SC/ST categories.

For B.Tech: Admission to the 1st Semester of 4 years B.Tech. Degree Course shall be open to such candidates having passed Hr. Sec. (10+2) with 50% (General Candidates) & 45% for the reserved Categories for J&K Board of School Education or any recognized Board with English, Mathematics, Physics and Chemistry.

For B.Tech: Admissions to the B.Tech programme shall be made on the basis of JEE Mains Score.

In case seat/ seats remains / remain vacant, after consuming all the applications received on the basis of JEE Mains Score, the same shall be extended to the candidates on the basis of JKBOPEE Score.

90% of the total seats shall be filled up from the candidates belonging to Higher Secondary (10+2) Schools falling within the jurisdiction of Jammu Province while

10% shall be open to all including the candidates who belong to the other regions of the State / Country.

However, in case seat/ seats remains / remain vacant out of 90 % quota allocated to within Jammu Province candidates, the same shall be offered to the candidates from the other parts of the State / Country

2.2 Depending, upon the number of vacancies approved by the State Government Authorities from time to time. Diploma Holders with a minimum of 60% marks in the aggregate in any branch of Engineering from any State Board of Technical Education recognised by the All India Council for Technical Education (A.I.C.T.E) shall also be eligible for admission directly to the 3rd semester of the 4-years B.Tech. Degree Course only based on the Common Entrance Test to be conducted by the University of Jammu. The total number of seats under this category shall be 10% of the total sanctioned strength (branch wise) in that year. These seats shall be however, over and above the sanctioned strength.

2.3 Admission made by the College shall remain provisional till such time the eligibility of the candidates admitted is approved by the university.

2.4 The admission to 1st Semester of 4-year B.Tech Course shall normally be made on or before the 8th of August each year and that the academic programme of the students shall commence on 16th of August or from the next working day if 16th August happens to be a holiday.

2.5 The Vice-Chancellor may in exceptional case on the recommendation of the Principal permit late admission to a candidate on payment of a late fee as may be prescribed by the University from time to time within the period of 30 calendar days from the date of classification.

2.6 Any student studying in an Engineering Institution affiliated to a recognized University, on the recommendation of Dean, Faculty of Engineering be allowed to migrate by the Vice-Chancellor, to the University of Jammu on fulfilment of the requirements prescribed hereunder:-

i) Not more than one student in each discipline shall be allowed migration in an academic year. Provided there is a prior approval of the State Government for such additional quota of seats.

ii) The migration shall be allowed to a student who has been admitted through a State or National level Entrance Test or a test conducted by any agency approved by the State Govt. for this purpose.

iii) The migration shall be permitted in 3rd Semester only. The equivalence of courses covered by the student in 1st and 2nd Semester shall be established by the Dean, Faculty of Engineering. Any backlogs determined thereof shall have to be cleared by the candidate/s within permissible chances as per the University rules.

3. MINIMUM ATTENDANCE

3.1 Regular examination of each semester shall be open to a candidate who fulfils the Statutory conditions and his/her name is recommended by the Principal of the concerned College to the Controller of Examinations alongwith following certificates:-

3.2 However the Controller of Examinations or Officer Incharge will issue role numbers/ permissions/admit card those candidates only in favour of whom a certificate received from the principal concerned that candidate has completed not less than 75 % of the total lectures delivered in the semester and she/he maintained in discipline in the college.

4. CONDONATION OF ATTENDANCE

4.1 The Principal / Coordinator of the College shall be competent to condone shortage on

genuine grounds upto 15% of the total number of class attendance in the course/s in each semester. Student whose attendance falls short by more than 15% or whose deficiency is not condoned by the Principal shall not be permitted to appear in the examination and shall have to enroll herself/himself as a regular student of the College in the subsequent year in the semester in which she/he has failed to fulfil the attendance requirement.

ATTENDANCE IN LIEU OF PARTICIPATION IN GAMES ETC.

4.2 Any candidate who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal concerned shall, for the purpose of condoning deficiency in attendance on account of such participation, be treated as present on all the working days during the days of his absence on such account for a period not exceeding 15 working days in a Semester Programme

a) State representation in International/All India Competitions organised by agencies which are recognized by the Board of Sports and Youth Welfare.

b) Participation in the Inter-university Competitions held under the auspices of a University or any other recognised Institution as a member of the University team.

c) Participation in the Inter-College Competitions organised by the University as a member of the Team of Participating Institution.

d) Participation in the N.C.C., N.S.S. and National Integration Samiti activities as a member of recognised Institutions.

e) Participation in the Coaching Camps/Rehearsals prior to participation as a member of State or University Team in the National/All India/Inter-University Competitions.

f) Participation in the Mountaineering/Hiking/Trekking/Skiing/Rock-climbing or other such activities organised under the auspices of the State Government/University as a member of the Institution affiliated/recognised by the University.

5. AUTHORITY FOR PRESCRIPTION OR COURSES OF STUDIES

The syllabi and courses of study for each subject shall be approved by the Academic Council on the recommendation of the Dean, Faculty of Engineering.

6. DATES FOR SUBMISSION OF FORMS

6.1 Candidates shall fill up their examination forms prescribed by the University for seeking permission to sit in an examination within 45 days (for I-Semester) and 30 days (for II to VIII Semesters) from the last date of admission, without late fee, to the class concerned of the College and also pay the requisite examination fees on the dates to be determined by the Principal.

6.2 The forms together with the fees as prescribed by the university from time to time shall be sent to the Controller of Examinations by the Principal of the College two months preceding the Date of examination of a Semester Programme. Wherever the examination forms/fees are received after the prescribed last date, the College shall be liable to pay a late fee as may be prescribed by the University from time to time per candidate per day

7. SCHEME OF EXAMINATIONS

7.1 The examination for various Semester consisting of written papers and sessionals shall be held as per Appendix.

7.2 The medium of instruction as well as examination for the Degree shall be English.

a. Holding of Supplementary Examination

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During the course of one academic year, examination for theory papers for all the semesters i.e. 1st to 8th shall be held twice a year once during December/ January and second time during May/June each year as per academic calendar.

8. PASS PERCENTAGE

8.1 The minimum marks required to pass in each theory course examination of any semester shall be 40% in theory examination and sessionals separately; Provided that a candidate who appears in all courses of a Semester and fails in only one course (Theory part only) by not more than 3% of the maximum marks allotted to that course shall be deemed to have passed the examination. Provided also that this concession shall not be granted in the sessionals and to a candidate who passes the theory courses of examinations of a semesters in parts.

8.2 "A candidate shall be declared to have failed in a particular course, if his/her aggregate marks in theory and sessionals for that course are less than 40%. In that case the student shall be allowed one or more chance to re-appear in the sessionals alongwith regular students of same semester. His/Her sessionals will thereafter be communicated to the Controller of Examinations alongwith the regular students. In case the student fails in sessionals again, he/she will have to reappear in the concerned subsequent theory examination(s) without giving any other chance for appearance in sessionals. However, the final year student can appear in the sessionals within the next academic year".

8.3 A candidate shall be declared to have failed in a laboratory course if he/she secures less than 40% in a particular laboratory course. Such a candidate can clear the backlog only when such a laboratory course examination will be available.

8.4 The evaluation of sessional marks in the theory papers of all the semesters shall be based on the following distribution:-

- | | |
|-----------------------|-----|
| i) Class Test | 40% |
| ii) Class Assignments | 40% |
| iii) Class Attendance | 20% |

The marks out of 20% for regularity in attendance shall be awarded according to the following Scale:-

Attendance	Marks
a) Below 75% of the total number of attendances	Zero
b) From 75% to 85% of the total number of attendances	60%
c) Above 85% to 90% of the total number of attendances	80%
d) Above 90% to 100% of the total number of attendances	100%

Two compulsory class tests shall be held in each course will equal weightage of marks for each class test. However, if a candidate is unable to appear in any of the two tests conducted because of the genuine reasons may be given one more chance by the principal on the request of the candidate.

8.5 The evaluation of sessional marks in the laboratory course shall be based on the following distribution:-

- | | |
|--------------------------------------|-----|
| i) Lab. Work (Continuous assessment) | 50% |
| ii) Viva-Voce test | 30% |
| iii) Attendance | 20% |

Attendance	Marks
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Memo

Attendance	Marks
a) Below 75% of the total number of attendances	Zero
b) From 75% to 85% of the total number of attendances	60%
c) Above 85% to 90% of the total number of attendances	80%
d) Above 90% to 100% of the total number of attendances	100%

8.6 Assessment of Courses relating to Industrial Training/ General Proficiency/ Seminars /Project work shall be based on-

Viva-Voice	30%
Representation	30%
Report	40%

9.DETERMINATION OF DISTINCTION/DIVISION

The successful candidates of the B.E./ B.Tech Degree shall be classified in the following divisions:-

- i. First Division with Distinction - 75% marks or above provided the candidate has passed all course each semester in one attempt.
- ii. First Division - 60% marks or above
- iii. Second Division - 50% marks or more but less than 60%
- iv. Pass Class - Less than 50%

10 NON ENTITLEMENT FOR ACADEMIC AWARDS

Candidates having passed the theory papers in supplementary examination by a repeat performance in any semester examination shall not be eligible for any academic award of Distinction, Prizes and Medals.

11. APPOINTMENT OF PAPER SETTER/ EXAMINERS

11.1 Notwithstanding anything contained in any Statute/Regulations for time being in force, the paper setter for the theory papers of all semester examinations shall ordinarily be external. The evaluation shall ordinarily be conducted through table evaluation.

11.2 The Viva-voce examination in respect of Project/Thesis/Practical training and professional interviews in respect of Engineering branches, wherever applicable, shall be conducted by three examiners viz. the external examiners, the Head of the Department and the Supervisor.

12 PROMOTION FROM ONE SEMESTER TO ANOTHER

12.1 If a candidate has after attending the course of studies in the College, appeared in any semester examination and failed in one or more courses for that examination, he can re-appear for such courses at subsequent examination(s) without attending a fresh course of studies for that semester in the College. Such a candidate may, in the meantime, prosecute his studies for the next semester(s) and appear in the examination(s) for the same along with the examination for the lower semester(s).

Provided that a candidate shall not be allowed to attend classes and appear in the semester examination(s) mentioned against (a) unless he/she satisfies the conditions mentioned against (b)

a) 5th Semester
b) Pass in all theory subjects of 1st semester and 50% of theory subjects of 2nd and 3rd semesters.

a) 6th Semester
b) Pass in all theory subjects of 1st and 2nd semesters and 50% of theory subjects of 3rd and 4th semesters

a) 7th Semester
b) Pass in all theory subjects of 1st, 2nd and 3rd semesters and 50% of the theory subjects of 4th and 5th semesters

a) 8th Semester
b) Pass in all theory subjects of 1st, 2nd, 3rd and 4th semesters and 50% of the theory subjects of 5th and 6th semesters.

Provided further that a candidate shall not be allowed to attend classes in the next higher semester unless he has appeared in the examination of Immediate preceding Semester.

13. Sessional awards, shall be forwarded to the Controller of Examinations before the commencement of Semester Examination.

14. A candidate who has been enrolled for the B.E. / B.Tech. Course shall be admitted to the B.Tech Degree only when she/he has been declared successful in the examinations of all the semesters in accordance with the above Statutes.

15. Transcript of marks for all the eight Semesters shall be given in a composite form on payment of such a fee as prescribed from time to time to a student who has completed the B.Tech. Degree course and has been declared successful in the Semester examinations in conformity with above Statutes.

16. The rates of fee payable for admission to the examination of the 4-years Bachelor of Technology Course and rates of the remuneration for the various assignments shall be such as may be prescribed by the University from time to time.

17. AUTHORITY TO INTERPRET STATUTES

With a view to remove any difficulty or anomaly arising out of the application and implementation of these Statutes, the Vice-Chancellor shall be competent to give authoritative interpretation of these Statutes and his interpretation shall be final and binding on all concerned.

APPENDIX

ACADEMIC CALENDAR FOR ENGINEERING COURSES

	From	To
1. Opening of Institute after summer vacation	1 st Aug	
2. Class work of 1 st , 3 rd , 5 th & 7 th Semesters d. Holding of three sessional tests and three assignments during complete semester. e. Compilation of sessional records after each monthly sessionals f. Informing progress report to student and parent for the weak students	1 st Aug	15 th Nov
3. Study break for all Semesters	16 th Nov.	25 th Nov.
4. Semester Examination d) Regular 1 st , 3 rd , 5 th , 7 th e) Practical Examination f) Supp 2 nd , 4 th , 6 th , 8 th	26 th Nov. 16 th Dec. 21 st Dec	15 th Dec. 20 th Dec. 8 th Jan.
5. Winter break (Educational tour for 8 th Semester)	21 st Dec.	10 th Jan.
6. Class Work for 2 nd , 4 th , 6 th , 8 th Semester d) Holding the three sessional tests and three assignments during complete semester e) Compilation of sessional records after each monthly sessionals f) Informing progress report to student and parents for the weak students	11 th Jan.	30 th Apr.
7. Study break	1 st May	10 th May
8. Semester Examination d) Regular 2 nd , 4 th , 6 th , 8 th e) Practical Examination f) Supp Exam 1 st , 3 rd , 5 th , 7 th	11 th May 27 th May 1 st Jun	26 th May 31 st May 15 th Jun
9. Summer Break	1 st Jun	31 st Jul
10. Industrial Training 6 th Semester	16 th Jun	31 st Jul
11. Project Examination (8 th Semester)	1 st Week of June	
12. Institute reopens	1 st Aug	

Note: The above Calendar is proposed for 3rd Semester onwards. The Calendar for the 1st & 2nd semester is subject to completion of the admission process by JEE MAINS / JKBOPEE. In case of 1st, 2nd Semester students, the loss in time due to

delay in admission is proposed to be compensated through curtailing summer /winter vacation for these students.

Calendar for other Events

1. Celebration of Engineers Day _____ 15th Sept.
2. Welcome Function for 1st Sem. Students ----- 1st Oct.
3. Cultural/ Sports Week _____ 1st Feb-6th Feb
4. National Science Day _____ 28th Feb
5. Farewell to 8th Semester _____ 30th April
6. National Technology day _____ 11th May

Reference:

1. University Council Resolution. No. 67.115 dated 25-02-2008
2. University Council Resolution No. 67.08 dated 25-02-2008
3. University Council Resolution No. 67.58 dated 25-02-2008

UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY (UIET)

(A Constituent College of the University of Jammu)

UNIVERSITY OF JAMMU

JANGALOTE, KATHUA- (J&K)

Camp Office at Main Campus, University of Jammu: Faculty House, opposite directorate of distance education building, University of Jammu-180006

Important Instructions for the applicants of B.Tech. programme in the University Institute of Engineering & Technology, University of Jammu

Program Offered

B.Tech. in

- Civil Engineering
- Computer Science & Engineering

Duration: 4 Years (8-Semesters)

Intake: 60 seats (Each Stream)

Number & Distribution:

Open Merit Seats:

(a) 67% of the Total Number of seats available in each course of study.

Reserved Category Seats: After selection of candidates is made on the basis of open merit, the remaining thirty three percent (33%) seats shall be reserved as per University of Jammu Statues.

(b) Breakup of the Reserved Category Seats (as per University of Jammu Statues).

Category (i)	Schedule Caste	8%
Category (ii)*	a) Sportsmen	4%
	b) Persons who have excelled in Cultural and Literary Activities	2%
Category (iii)*	a) Persons who have participated with distinction in NCC activities	2%
	b) Persons who have participated with distinction in National Service Scheme/Bharat Scouts and Guides activity	2%
Category (iv)	Defence Service Personnel including Ex-Service Men and their children who are permanent residents of the state and have had a satisfactory service record	2%
Category (v)	Candidates belonging to the areas of adjoining the actual	2%

Line of Control		
Category (vi)	Candidates belonging to Schedule Tribes (Gujjar, Bakerwals, Gaddies, Baltis, Sippi)	5%
Category (vii)	Candidates belonging to ST (Resident of Districts of Leh & Kargil)	2%
Category (viii)	Candidates belonging to Backward area other than that of district Leh & Kargil	2%
Category (ix)	Not Applicable in Professional courses	
Supernumerary Seats		
Category (x)	Candidates with disabilities (Orthopedically Handicapped and low visuality/impaired vision candidates)	3%
Category (xi)	Single Girl Child (one seat in each Stream). For details refer Statute 17(iii)	
Category (xii)	Kashmiri Migrant (one seat in each programme) for details refer Statute 17(i)	
Category (xiii)	Ward of Permanent Employees of the University of Jammu (one Seat in each programme) For details refer Statute 17(ii)	

* not withstanding anything contrary contained in any law, S.R.O. or regulation enforced in the state, seats under achievement category shall be filled up in accordance to the criteria at statute 12 of the JUET 2018 brochure.

Note: All Seats in the reserved categories as well as general terms and conditions for admission in the B. Tech. programme shall be governed under the statutes as well as general guidelines mentioned in the JUET 2018 Admission Brochure.

Admission Policy

1. Eligibility:

Having Passed Hr. Sec. (10+2) with 50% (General Candidates) and 45% for the reserved categories from J&K Board of School education or any recognized board with Physics, Chemistry and Mathematics.

Selection Criteria:

Admission to the B. Tech. programme for the academic session 2018-19 shall be made on the basis latest JEE Main Score (2018)

Note 1:

In case seat/seats remains/remain vacant, after consuming all the applications received on the basis of JEE Main Score, the same shall be extended to the candidates on the basis of latest JKBOPEE score. Further, the candidates having JEE Main/JKBOPEE score less than 5 (Five) shall not be considered for admission in B. Tech. programme in UIET, University of Jammu.

Note 2:

90% of the total seats shall be filled up from the candidates belong to Hr. Sec. (10+2) schools falling within the jurisdiction of Jammu Province while 10% shall be open to all including the candidates who belong to other regions of the state/country.

However, in case the seat/seats remains/remains vacant out of 90% quota allocated to within Jammu Province candidates, the same shall be offered to the candidates from other parts of the state/country.

The amount of fee be charged from the students admitted in B. Tech. programme is enclosed as Annexure III).

Guidelines for submission of the online Application forms:

The Candidates are advised to follow the steps for filling up their online application form as given on the website: www.uitju.in

Once the application form is submitted through online mode, Candidates are required to pay the requisite fee of Rs. 1500/- through online (Debit/Credit Card) or using Internet Banking. On payment of the requisite fee through online mode (Debit/Credit Card), the process for the online application will be completed.

Submission of downloaded application forms (Hard Copy):

The candidates submitting their online application forms must get a printout and keep in their own custody, in case they fall in the merit and are considered for admission, they shall be required to submit the hard copy with self attested copies of the documents in the office of the co-ordinator, UIET, Faculty House, opposite DDE, University of Jammu and obtain a receipt for record.

Note:

i) An application shall be rejected if the payment is not deposited through online mode within the specified time period.

ii) The Selected candidates will be required to deposit the admission fee in the form of demand draft favouring co-ordinator, UIET, University of Jammu

TENTATIVE ADMISSION SCHEDULE FOR THE ACADEMIC SESSION 2018-19	
Commencement of online submission of Application form on the Website: www.uitju.in	18.06.2018
Last date for online submission of Application form on the Website (without late fee)	10.07.2018
Last date for online submission of Application form on the Website (with late fee of Rs. 110/- through online mode only (Debit/Credit Card/internet banking)	16.07.2018
Date of Notification for Selected Candidates on the Website:	
i) Date of Notification of 1st list and download of Allotment Letter (Open	19.07.2018

Category)	
ii) Date of Notification of 2nd list and download of Allotment Letter (Open Category) if required	23.07.2018
iii) Date of Notification of selection list and download of Allotment Letter (Reserve Category & remaining Open Seats)	26.07.2018
iv) Date of Notification of selection list and download of Allotment Letter (Open / Reserve Category) if required	30.07.2018

Documents to be uploaded along with the application form:

- 10th and 12th Mark Sheets
- 10th and 12th Passing Certificate
- Proof of JEE mains (Paper-1) Score/ JKCET score 2018 whichever is applicable
- Character Certificate
- Migration Certificate
- Category Certificate (if applicable). The candidates who are interested to apply under reserved categories other than achievement category are required to follow the procedure as per JUET 2018 brochure.
- The candidates who want to apply under achievement categories are required to follow the process as mentioned in the JUET 2018 brochure.

Note: The candidate needs to enclose the following certificates/documents along with the achievement category certificate in order for consideration of the claim under achievement category.

- (a) Date of birth certificate
- (b) Copy of state subject
- (c) Copies of marks sheets of qualifying examinations.

These documents are to be submitted in the office of Dean Student Welfare (DSW) by 16-07-2018 by 5pm.

- No hostel facility for students (both boys & girls) is available at Kathua Campus and the students are required to make their own arrangements of stay.

Program Incharge.

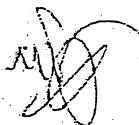
Prof. Naresh Padha
Co-ordinator UIET,
Dean, Faculty of Sciences
University of Jammu
Jammu-180006
Email: uietju@gmail.com

Contact Person:

Dr. Vivek Sharma
Academic Co-ordinator, Kathua Campus
Mob: 09419266896

Contact Address:

FACULTY HOUSE,
Opposite DDE Block,
University of Jammu,
JAMMU-180006
Email: uietju@gmail.com



**STATUTES GOVERNING THE BACHELOR OF VOCATION PROGRAMME IN
SOFTWARE DEVELOPMENT**

B. Voc. (Software Development)

1. INTRODUCTION

There shall be a Bachelors of Vocation programme in Software Development, hereinafter referred to as B. Voc. (Software Development).

2. DURATION

- 2.1 The course for the degree of B. Voc. (Software Development) shall be spread over a period of three years comprising semesters I, II, III, IV, V and VI. The maximum period of completion of the programme shall not exceed six academic years. The programme of instruction will consist of Core courses, Laboratory work and Qualification Packs as per the model curriculum prescribed by the All India Council for Technical Education (AICTE).
- 2.2 In any case the candidate has to clear all the courses of B. Voc. (Software Development) within a maximum period of six years to be calculated from the date he/she is admitted to the program.
- 2.3 The academic calendar will be same as for the B. E. courses run in University of Jammu

3. ELIGIBILITY CONDITIONS & ADMISSION CRITERIA

- 3.1 The candidate applying for admission to B. Voc. programme must be having 10+2 qualified with minimum 50% of the marks or equivalent CGPA.
- 3.3 Admissions shall be based on the basis of percentage obtained in the qualifying examination and performance in the interview conducted by a duly constituted admissions committee by the College/Institute/Institute with representatives from the University of Jammu.
- 3.4 In case of a tie between candidates in the merit list, the decision for admission shall be taken by the College/Institute/Institute admission committee duly constituted by the head of the institution on the basis of other academic credentials. The decision of the committee shall be final and binding on the candidate.
- 3.5 A candidate whose result in the qualifying examination is not available at the time of application can be considered for admission to B. Voc. (Software Development) only if he/she furnishes documentary evidence in support of his/her having passed the qualifying examination in full on or before 31st of July, or such other date as may be approved by the Dean Academic Affairs, University of Jammu; failing which his/her candidature shall automatically stand cancelled and the seat thus becoming available shall be filled in accordance with the merit.

4 NUMBER OF SEATS

(Signature) 27/7/19

Total number of seats, in B. Voc. (Software Development) shall be as per approval from the All India Council for Technical Education (AICTE), the statutory body governing technical education in the country. Fifteen percent (15%) management quota (for private College/Institutes)/self finance seats shall be applicable as per norms in vogue for other programmes of the University of Jammu.

5. DISTRIBUTION OF SEATS

Allotment of seats shall be governed in the following manner:

Total Seats: 50 (or as approved by AICTE)

Open Merit seats: 42

Management Quota/Self Finance Seats: 8


Reserved categories: Reservation shall be applicable as per the norms of the University of Jammu in vogue.

6. ADMISSION PROCESS


- 6.1 The College/Institute admission committee shall look after all admission arrangements including issue of admission notice, receipt of application forms, conduct of interviews, preparation of merit list, display of the lists of selected candidates, etc. on the notice board of the department and/or website of the department/College/Institute.
- 6.2 Admission of all candidates to B. Voc. (Software Development) shall be made by the Admission Committee of the department constituted by the Head of the Institution. The Admission Committee shall consist of:
- Director/ Principal of the College/Institute
 - Head of the Department
 - Three senior teachers of the Department/College/Institute nominated by the Director in consultation with the Head of the Department
 - Nominee from the University of Jammu

Majority of the members shall form the quorum for the meetings.

- 6.3 Applications for admission to B. Voc. (Software Development) shall be invited through notification published in at least one local newspaper as approved by the competent authorities. Application forms shall be available for sale in the office of the College/Institute during such period as may be notified by the College/Institute, keeping in view the statutory provisions.

 22/7/19

- 6.4 Every candidate seeking admissions to B. Voc. (Software Development) shall be required to pay such application fee (Non-refundable) as may be determined by the College/Institute. Remittance of all fees shall be made through Bank Draft/digital payments.
- 6.5 Application form prescribed by the College/Institute, complete in all respects, and accompanied with the attested photocopies of the certificates specified there in must reach College/Institute, within the dates notified by the Department for the purpose
- 6.6 At the time of admission the candidate has to submit the provisional certificate in original or affidavit if the gap between the last qualifying examination and the date of admission is more than one year.
- 6.7 Names of candidates selected for admission shall be notified from time to time on the Notice Board of the Department/College/Institute or the website. The candidates, in their own interest, are advised to keep in touch with the Department/College/Institute and comply with instructions issued by the Head of the Department from time to time, through Admission Notices. The selection may be cancelled, and no complaint shall be entertained in case of non-compliance of instruction(s) through such Admission Notices.
- 6.8 Under no circumstances, seats lying vacant after the last prescribed date for completion of admission shall be filled by the College/Institute admission Committee. All vacant seats are required to be referred to the Appellate committee of the University of Jammu for final decision. This will be applicable to all categories including Open category.
- 6.9 Admission fee and other charges payable by each student shall be such as approved by the competent authority/University of Jammu from time to time.
- 6.10 Notwithstanding anything contained above, a candidate, who has any grievance regarding application of Statutes governing admission, shall have the right to file an appeal in the prescribed Performa on payment of fee prescribed for this purpose latest by the 2nd of September each year or such other date as may be notified by the University of Jammu for the purpose. Such an appeal may be considered by the Appellate Committee based on its merit. It shall be obligatory for the appealing candidate to appear in person before the Appellate committee. The decision of the Appellate Committee shall be final and binding.
- 6.11 The Admission Committee with approval of the Director/Principal shall have authority to refuse or cancel admission of a candidate who either:
- i. fails to produce any requisite certificate in original within the time prescribed; or
 - ii. suppresses/conceals any relevant information, provides information in his/her application which is found incorrect or produces a certificate which is not genuine; or
 - iii. fails to pay the fees and other charges within the time prescribed.

 22/2/19

6.12 No certificate/document/affidavit or its attested photocopy shall be accepted after the expiry of the date prescribed for submission of Application Forms for admission with late fee.

7. Syllabus

7.1 It will be a 6-semester course. In each semester, there will be two components of study viz. General Education Component and Skill Component.

7.2 Subjects of General Education will be taught in the institute whereas subjects under Skill Component will be covered by Skill Knowledge Provider (SKP)/Training Provider approved by NSDC (National Skill Development Council) or Govt. Agency and empaneled by the University of Jammu.

7.3 Curriculum for education and skill components, as given by the AICTE, will be followed.

8. Assessment

8.1 For the education component, university shall conduct examination as is being done for other courses.

8.2 SKP/Training Provider, as approved by the University of Jammu, shall carry out assessment for the skill competency and submit skill credits of the students to the institute.

8.3 Institute shall submit these skill credits to the university.


8.4 University shall compile both the education credits and vocational skill credits and declare the result.

8.5 Credit calculation and certification will be done as per SAMVAY (Skill Assessment Matrix for Vocational Courses) issued by Ministry of Human Resource Development, Govt. of India.

9. Pass Percentage

9.1 Minimum marks required for the theory subjects and sessional tests will be 40%. The minimum number of marks required to pass qualification pack (On Job Training during each semester) is 70% per National Occupational Standard (NoS). Each qualification pack is supposed to meet a certain minimum number of NoS.

9.2 Sessional marks in theory papers shall be given as per the following weightage:

 22/7/19

- i). One class test - 40%
- ii). Class assignments - 40%
- iii). Class attendance - 20%

Students attending more than 90% classes will be given full marks. However, those whose attendance is less than 90%, the marks will get reduced as under:

<u>Attendance</u>	<u>Marks</u>
i). Below 75%	Zero
ii). From 75% to less than 85%	60%
iii). From 85% to less than 90%	80%

9.3 Weightage of sessional marks in the laboratory course shall be based on the following distribution:

- i). Lab Work - 50%
- ii). Vivo-voce Test - 30%
- iii). Attendance - 20% (To be distributed as per scheme given in 9.2)

10. Certification

10.1 On successful completion of course, students will be given degree of B. Voc. (Software Development) However, in case they leave half way then they will be given certificates as under:-

- Diploma - After successful completion of one year
- Advance Diploma - After successful completion of two years

11. Academic Calendar

11.1 Academic calendar shall be same as followed for B. E. Courses of the University of Jammu

-x-

[Handwritten Signature]
22/3/19

Annexure-IV

Statutes for Migration within Offsite Campuses/ Pvt. Affiliated Colleges

- i) Migration is not a routine affair and will be permitted only in special circumstances with the valid and genuine reasons.
- ii) Migration is not allowed at Post-Graduate level courses. In no case, a student admitted in the affiliated Colleges shall be permitted, at any stage, to migrate to the Main Campus of the University which is also applicable to 5 Years B.A.LL.B Course.
- iii) No student once admitted to a particular University Department for Post-Graduate study shall be allowed transfer to another Department.
- iv) Migration from one college to another cannot be done to change courses and it will not be allowed in the final Semester /Year.
- v) Migration is applicable only in the 3rd Semester/ 5th Semester. The candidates seeking migration must have secured the minimum credits laid down by the University in the 1st Semester/ Year examinations.
- vi) Inter-college migration shall be allowed only once in an academic year. No migration certificate can be issued unless the student has been registered already.
- vii) The Candidate/s will have to procure No Objection Certificate issued by the Principal of the College from where the 2nd / 4th Semester was pursued along with the No Objection Certificate from the Head of the Institution to which migration is sought. Migration shall not be sanctioned unless the Principals of both the colleges/institutions agree.
- viii) Every application for inter-college migration must be accompanied with a Migration Fee which shall not be refunded even if the application is rejected.
- ix) The Candidate/s has to produce the mark sheets of the 1st and 2nd Semester examinations and documentary evidence/s on the basis of which migration is being sought.
- x) The Migration Certificate and the Change in RR will be done by the Controller of Examination Wing.
- xi) No student shall be allowed to migrate from one college or institution to another without an inter-college migration certificate in the form prescribed. The Principal concerned shall not issue the transfer certificate until the migration has been sanctioned by the University. Provided that no student shall ordinarily be allowed to migrate during the session from one college or institution to another after his/her application for admission to the ensuing examination has been forwarded to the University. In genuine cases, however, as that of transfer of a parent/guardian, a student could be permitted to be admitted to a College or Institution located at the place to which the parents have been transferred. Such a student shall be treated as a student of the college/institution to which he migrates:

Provided further that attendance of such a student in the college or institution from where he/she migrates shall be taken into account by the institution where he/she is admitted after migration.

- xii) A student desiring to leave the college or a recognised institution, of which he/she has become a member and joins another college or other recognised institution during an academic year, shall –
 - (1) apply for migration on the prescribed form;
 - (2) make payment of all college fees, if any, due upto date;
 - (3) refund whatever scholarship or bursary has been paid to him/her from the college or recognized institution funds, if required by the college or recognized institution to do so.
- xiii) When migration of a student has been sanctioned by the University, he/she must join the new college or institution immediately and not later than the 15th day after the migration certificate has been sanctioned.
- xiv) If a student changes his/her mind for migration, he/she must inform the Registrar immediately through the institution from which he/she intended to migrate.
- xv) Tuition fee, if any, shall be payable by the student to the Principal of the college or the recognised institution from which he/she migrates upto and including the month in which he/she obtains the migration certificate. Tuition fee, if any, for the same month shall not be charged by the college or the recognised institution to which he/she migrates.
- xvi) When migration has been sanctioned by the University and student has made all payments required by these Statutes, the Principal shall grant a transfer certificate in the form prescribed.
- xvii) A student who, owing to his/her failure at the terminal examination of a college or recognized institution has not been allowed promotion, shall not be admitted into a higher class in another college or recognised institution.

Annexure - V

~~Annexure - V~~

PROPOSED REVISED DELEGATION OF FINANCIAL POWERS IN RESPECT OF PURCHASES/ SANCTIONS AND SIGNING OF CHEQUES ETC.

Authority to whom power proposed to be delegated	Extent of power
Registrar	Above ₹ 50,000/- and upto ₹ 1,00,000/-
Joint Registrar (Fin.)	Above ₹ 25,000/- and upto ₹ 50,000/-
Heads of the Departments/ Directors/Controller of Examinations & Equivalent/ *Principal Investigators of Research Projects	Upto ₹ 25,000/-

NOTE: 1. The proposed delegation of powers are subject to the condition that the purchase of Goods & Services is strictly followed as per GFR-2017 norms/Standard Operating Procedure and other codal formalities are fulfilled as per the prevalent norms of the University or as amended from time to time. However, whenever condonation of delay and special sanction is involved, the power shall vest with the Vice-Chancellor only.

- P.I. shall be authorized only for Research Project sanctioned to him/her.

PROPOSED DELEGATION OF POWERS FOR ISSUANCE OF PAYMENT ORDERS ON VARIOUS BILLS RECEIVED FOR PAYMENT INCLUDING EXAMINATION BILLS AND BILLS OF TABULATORS AND COLLATORS AND SIGNING OF CHEQUES.

Authority to whom power proposed to be delegated	Extent of power
Joint Registrar (Fin.)	Upto any limit
Deputy Registrar (Accounts)	Above ₹ 25,000/- and Upto ₹ 50,000/-
Asstt. Registrar (Accounts)	Upto ₹ 25,000/-

DFA

19/6/20
AIR (hs)

Registrar

6.2020

HVC/16

11.6.2020