

UNIVERSITY OF JAMMU

Application for Permission to Change an Examination Centre

(Particulars to be filled in by the candidate)

1. Name.. .. .
2. Father's Name
3. Address (in case of Private candidate only).. .. .
4. Name of Examination
5. Name of the College or District in case of private candidate.. .. .
6. Subject offered by the candidate
7. Original Centre of Examination
8. Centre at which candidate desires to appear
9. Money Order, Postal Order or University Receipt No. and date of remittance of fee of Rs
10. Reasons for change of examination Centre.. .. .

Date.....

Signature of the Applicant

Certified that the facts stated above by the applicant are correct

Signature of Principal

.....College.....

TO BE FILLED IN BY THE OFFICE

Fee of Rs.....received vide Voucher No.....Dated.....

Accountant

Certified that the necessary arrangement for examination in the subjects offered by the candidate seeking Change of Centre, has been made at the centre to which change is being sought.

Asstt.-in-charge

Head Assistant

Superintendent/Asstt. Registrar

Controller of Examinations

Note : In case of men candidates this application must be accompanied with three copies of the candidate's photograph duly attested on the back by the Principal who has signed his admission form. The name of the candidate should also be written on the back of the photograph.

RULES FOR CHANGE OF CENTRE

1. This form is to be sent through the Principal of the College who has signed the Admission Form of the candidate.
2. In case of transfer of guardian, the fact should be certified by head of the office in which the father or guardian is employed. (This does not apply in case the father or guardian is a Gazetted Officer).
3. The application must be accompanied by the fee of Rs. 400/- which is not refunded even if the request for change of centre is rejected.
4. Last date for such applications to reach the University office is, one month preceding the examination or under special circumstances, 20 days before the commencement of the examination.